



**TOWN OF PINCHER CREEK COUNCIL
MEETING AGENDA
Monday, May 11, 2020 at 6:00 p.m.
Virtual**

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
 - 4.1 Food Bank
5. **Adoption of Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held on April 27, 2020
6. **Business Arising from the Minutes**
 - 6.1 RCMP Policing Priorities
 - 6.2 Pincher Creek Food Bank Initiative
7. **Bylaws**
 - 7.1 Traffic Bylaw 1599-09 and 1599-11 Amended Review – Deferred from May 6 COTW
8. **New Business**
9. **Reports**
 - 9.1 Upcoming Committee Meeting and Events
10. **Administration**
 - 10.1 Council Information Distribution List
 - 10.2 Business Recovery Support Program
11. **Closed Session Discussion**
 - 11.1 Search and Rescue Lease Agreement– FOIP s. 27 Deferred from May 6 COTW
 - 11.2 Pincher Creek Golf Club Support Initiative – FOIP s. 16 Deferred from May 6 COTW
 - 11.3 Municipal Sustainability Initiative (MSI) Allocation (No RFD) – FOIP s. 21 Deferred from May 6 COTW
 - 11.4 Water Treatment Plant Concerns – Request for Infrastructure Master Plan Funding – FOIP s. 24
12. **Notice of Motion**
13. **Adjournment**

The next Regular Council Meeting is scheduled for May 25, 2020 at 6:00 p.m.



REGULAR MEETING OF COUNCIL
Held on Monday April 27, 2020 in the
Virtually, commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: B. McGillivray, S. O'Rourke, M. Barber,
L. Jackson and S. Korbett

Absent with Regrets: W. Elliott

Staff: L. Wilgosh, Chief Administrative Officer;
W. Catonio, Director of Finance and Human
Resources; L. Rideout, Director of
Community Services, L. Goss, Administrative
Manager and M. Everts, Events, Marketing
& Economic Development Officer

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL
McGILLIVRAY:

That Council for the Town of Pincher Creek approves the April 27, 2020 agenda as amended, the amendment being the addition of 11.4 Physicians Update.

CARRIED 20-215

4. DELEGATIONS

4.1 RCMP Policing Priorities – Sgt. Ryan Hodge

2019 Priorities – Community Presence, Drug Enforcement and Traffic Enforcement

Sgt. Ryan Hodge attended to the meeting to introduce himself to Council.

4.2 Business Recovery – Marie Everts, Natalie Gibson and Sam Schofield

Marie Everts, Natalie Gibson and Sam Schofield attended the meeting to present the Pincher Creek and Region Business Support Program.

4.3 Golf Club – Charles Clymer

Councillor Mark Barber provided a presentation to Council on behalf of the Pincher Creek Golf Club and the 2020 COVID-19 Cash Flow Considerations. Golf Club Executive Members Tom McNabb, Charles Clymer and Duane Bond attended the meeting to provide additional information and answer questions of Council.

BARBER:

That Council for the Town of Pincher Creek agree to add item 11.5 Golf Course Considerations to the April 27, 2020 Regular Council Meeting Agenda for discussion.

CARRIED 20-216

5. ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council held on April 14, 2020

BARBER:

That Council for the Town of Pincher Creek approve the minutes of the regular meeting of Council held on April 14, 2020 as presented.

CARRIED 20-217

5.2 Minutes of the Committee of the Whole Meeting held on April 1, 2020

KORBETT:

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole meeting held on April 1, 2020 as presented.

CARRIED 20-218

6. BUSINESS ARISING FROM THE MINUTES

7. BYLAWS

7.1 Penalty on Unpaid Taxes Bylaw 1395-20

JACKSON:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1395-20, Penalty on Unpaid Current Taxes and Unpaid Arrears Taxes first reading.

CARRIED 20-219

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1395-20, Penalty on Unpaid Current Taxes and Unpaid Arrears Taxes second reading.

CARRIED 20-220

KORBETT:

That Council for the Town of Pincher Creek unanimously agree to present Bylaw No. 1395-20, Penalty on Unpaid Current Taxes and Unpaid Arrears Taxes, for third reading.

CARRIED 20-221

O'ROURKE:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1395-20, Penalty on Unpaid Current Taxes and Unpaid Arrears Taxes third and final reading and that a copy of this bylaw be attached hereto and form part of the minutes.

CARRIED 20-222

8. NEW BUSINESS

8.1 Crowsnest Pincher Creek Landfill Association – EPEA Approval 18701-02-01

McGILLIVRAY:

That Council for the Town of Pincher Creek receive the notice of an Alberta Environmental Appeals Hearing regarding the Crowsnest Pass Pincher Creek Landfill approval No. 18701-02-01 for the construction and maintenance of an incinerator, as presented.

CARRIED 20-223

8.2 Health Care Workers Appreciation

Deferred to the May 6, 2020 Committee of the Whole meeting for consideration.

9. REPORTS

9.1 Upcoming Committee Meetings and Events

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to cancel the 2020 Canada Day Celebration.

CARRIED 20-224

10. ADMINISTRATION

10.1 Council Information Distribution List

JACKSON:

That Council for the Town of Pincher Creek accept the April 27, 2020 Council Information Distribution List as information.

CARRIED 20-225

10.2 Shovel Ready Projects

Mayor Anderberg called a recess at 8:00 pm.

M. Everts left the meeting at 8:00 pm.

Mayor Anderberg called the meeting back to order at 8:07 pm.

11. CLOSED MEETING DISCUSSION

KORBETT:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, April 27, 2020 at 8:07 pm in accordance with section 16, 18, 19, 20, 24 and 25 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services and Administrative Manager in attendance.

CARRIED 20-226

LaVonne Rideout left the meeting at 9:00 pm

O'ROURKE:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, April 27, 2020 at 9:02 pm.

CARRIED 20-227

11.1 Roll #0168000 Taxes and Assessment – FOIP s. 24

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to adjust the property tax levy for roll #00168000.0000 by removing the improvements and charging the resident on the land value only \$1,341.26.

CARRIED 20-228

11.2 Wildlife Services Contract – FOIP s. 24

KORBETT:

That Council for the Town of Pincher Creek authorize and approve the Problem Wildlife Services contract between the Town of Pincher Creek and Lindsey Paterson dated May 1, 2020, for a three (3) year term ending April 30th, 2023 and the cost (\$8,500.00) annually to be charged to the Bylaw Enforcement cost center Professional Services account 26-00-00-2230.

CARRIED 20-229

11.3 Restrictions on Garage/Yard Sales – FOIP s. 18, 19 and 20

McGILLIVRAY:

That Council for the Town of Pincher Creek direct administration to suspend issuing garage sale permits until such time the COVID-19 current Public Health Ministerial Order restrictions on gathering have been lifted.

CARRIED 20-230

11.4 Physicians Update

KORBETT:

That Council for the Town of Pincher Creek receive the Physicians Update information as presented and invite the physicians to present at the May 6, 2020 Committee of the Whole Meeting in a Closed Session.

CARRIED 20-231

11.5 Golf Course Considerations

JACKSON:

That Council for the Town of Pincher Creek direct administration to maintain the asset of the Pincher Creek Golf Course at their discretion as required at a minimum cost.

CARRIED 20-232

12. NOTICE OF MOTION

13. ADJOURNMENT

O'ROURKE:

That this meeting of Council on April 27, 2020 be hereby adjourned at 9:10 pm.

CARRIED 20-233

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 11th DAY OF MAY 2020**

S E A L

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY MAY 11, 2020 AT
6:00 P.M.**

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: RCMP Policing Priorities	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 5/11/2020

PURPOSE:

For Council to consider and adopt the 2020 Policing Priorities

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the information presented by Sgt. Ryan Hodge at the April 27, 2020 regular meeting of Council.

FURTHER

That Council or the Town of Pincher Creek agree that the 2020 Policing Priorities shall be Community Presence, Engagement, and Education, and Crime Prevention including Drug and Traffic Enforcement.

BACKGROUND/HISTORY:

Sgt. Ryan Hodge attended the April 27, 2020 regular meeting of Council to introduce himself to Council and discuss 2020 Policing Priorities.

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the RCMP Policing Priorities information as presented.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

The Municipal Government Act states that one of the purposes of a municipality are to develop and maintain safe and viable communities.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek receive the information presented by Sgt. Ryan Hodge at the April 27, 2020 regular meeting of Council

and agree that the 2020 Policing Priorities shall be Community Presence, Drug Enforcement and Traffic Enforcement.

Signatures:

Department Head:

Lisa Goss

CAO:

Laurie Wilgosh



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Food Bank	
PRESENTED BY: LaVonne Rideout, Community Services	DATE OF MEETING: 5/11/2020

PURPOSE:

To provide Council with information related to the transition of the Food Bank to a new organization and to seek Council approval for the continued use of the Town Charitable Receipt system for Food Bank Donations.

RECOMMENDATION:

That Council for the Town of Pincher Creek accept the food Bank update as information and further, agree to allow the continued use of the Town's charitable receipt process until such time as the new Food Bank society is fully registered.

BACKGROUND/HISTORY:

In early February (prior to Covid), our local Food Bank announced a March 31 closure. There had been no new organization set up to replace it. With the onset of Covid, the community was faced with a serious dilemma and had to move quickly. The Town of Pincher Creek stepped in and assigned FCSS administrative personnel to undertake transition to a new entity. Food security was recognized as essential in ordinary circumstances, but with the onset of Covid leading to loss of jobs and discontinuation of School Breakfast and Nutrition Programs, a larger number of families facing financial difficulty had to make up for the food previously provided by Schools or available otherwise with limited funds

At this time, we are well on the way through that transition. We have a facility, 30+ volunteers, on-site management, and a food supply system in place. We are faced with operational costs on an on-gong basis. We have a good food ordering system that allows us to purchase food at cost. Food Hampers are available on specific days either for pick-up or delivery. At the present time, we have not seen a significant spike in demand, but we expect that to happen quickly.

Operating budget projections can be found in the Grant Application that was submitted to the FCSS Association of Alberta on April 21, 2020.

Food Bank financial contributions are being received by the Town of Pincher Creek (a new sub-account has been established).

A new dedicated phone was activated and the number was publicized on social media, and the Town and MD websites. A new laptop has been received. Training of volunteers is on-going.

Efforts are proceeding to recruit volunteers as Board Members for a new Food Bank organization. The structure and objectives are being presented to Town Council on May 11 and to the M.D. Council (date to be confirmed).

The Food Bank requires concerted administrative management and oversight. There are a lot of “moving parts” that require coordination.

As a community, we are dealing with two levels of food security:

- one is the traditional food bank system where one family, with constrained financial resources, gets one hamper per month (this is the one we are dealing with, projecting that hamper frequency may have to increase)

- The second is the new food-order-and-delivery system initiated by the Abundant Springs Church where clients are able to buy groceries but are isolated or unable to use normal food access systems. This is not the system under consideration by the PC Food Bank.

Going forward: 3 options are open to the Town/MD

Vertical Church – Currently, the church is only able to provide venue and volunteers. Once the COVID problem is resolved, the Church will require its sanctuary back. As the Alberta “re-launch” takes place, this could happen sooner than expected

Newly formed organization –

- composed of various groups that have expressed interest (Board of Directors).
- located either in another facility once the crisis is over (ie. old RCMP building or other facility)

FCSS and Town of Pincher Creek have provided administrative assistance and coordination to facilitate operations and eventual transition to a new organization.

Note: FCSS became involved because of a social responsibility that reached beyond normal FCSS guidelines (which have now been changed through Ministerial order). Through the Province’s allocation of a Covid Emergency Fund which overrides those normal eligibility guidelines, FCSS also provided front-line administrative oversight for Covid-related grant applications from groups and organizations in our District.

ALTERNATIVES:

That Council for the Town of Pincher Creek request further information.

That Council for the Town of Pincher Creek restrict the use of its Charitable Receipt system to activities related only to Food Bank fundraising programs (rather than the range of proposed ancillary activities as presented in the draft Objects.)

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

The Food Bank has operated locally for many years and is seen as an essential community service. Council has been clear in its recognition of the local need. Overall need for the Food Bank decreased sharply when Piikani First Nation established its own Food Bank on reserve.

FINANCIAL IMPLICATIONS:

None at this time. Over the past several weeks, the Food Bank has received private, corporate, and institutional contributions approaching \$275,000.00. Most of these funds must be used for food acquisition and Food Bank operations (rather than capital purchases).

PUBLIC RELATIONS IMPLICATIONS:

Although Food Bank use has not increased over the past few weeks, there is every possibility that there will be a sudden increase in family need leading to an increase in hamper frequency. Families in need must be resident within the Town and M.D.

ATTACHMENTS:

- Backgrounder - 413
- FCSS Food Bank App final - 413
- Food Bank Update Press Release Apr 31 2020 - 413
- Objects of the Society Draft - 413
- Trade Name registration - 413

CONCLUSION/SUMMARY:

Administraton recommends that Council accept the Food Bank update as information and allow continued use of the Town's charitable number during the transition of the Pincher Creek Community Food Bank to a new society.

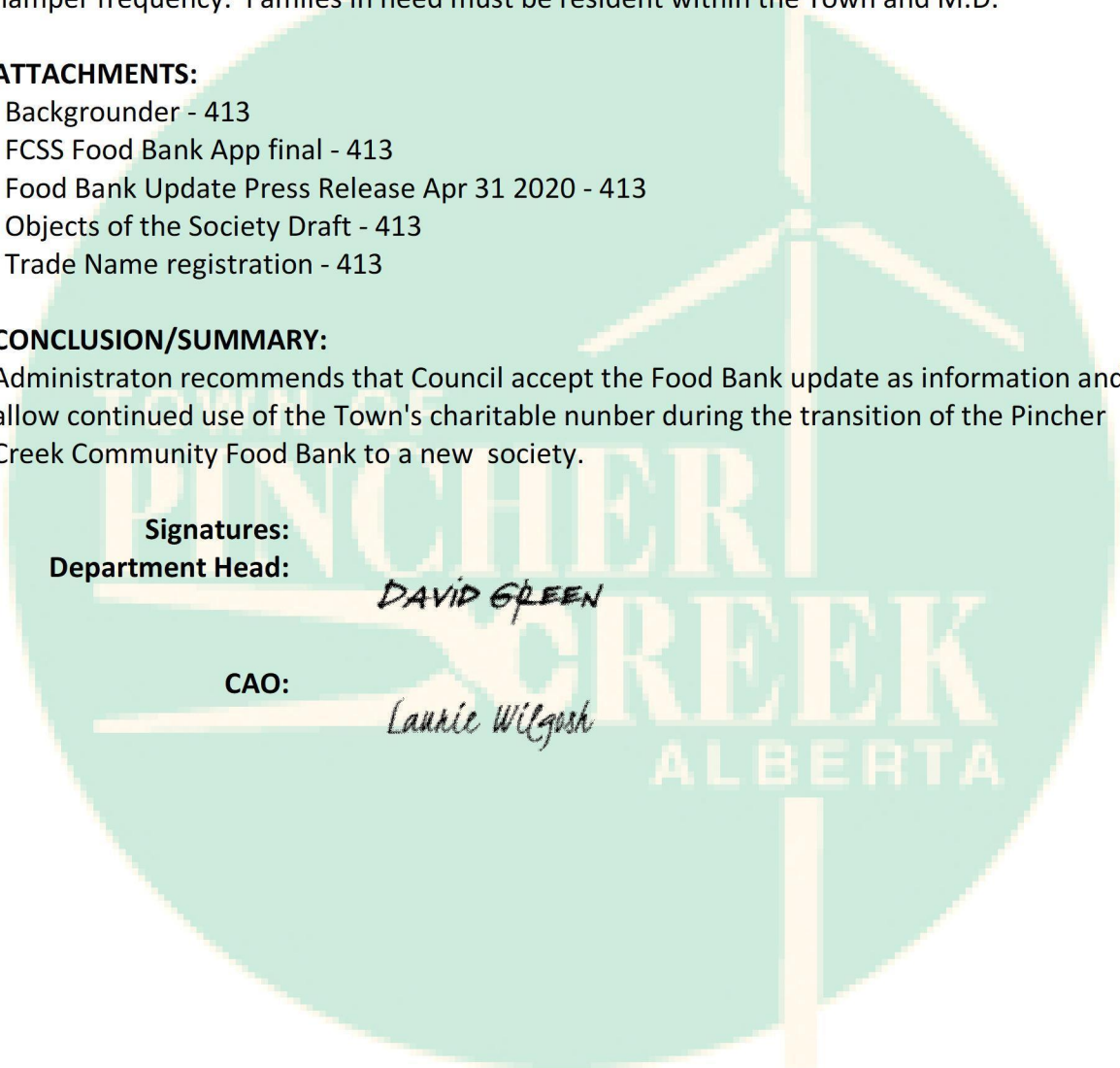
Signatures:

Department Head:

DAVID GREEN

CAO:

Laurie Wilgosh



Background Information

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Note: FCSS became involved because of a social responsibility that reached beyond normal FCSS guidelines (which have now been changed through Ministerial order). Through the Province’s allocation of a Covid Emergency Fund which overrides those normal eligibility guidelines, FCSS also provided front-line administrative oversight for Covid-related grant applications from groups and organizations in our District.

This is an opportunity for the greater community to get fully behind the Food Bank. The Food Bank must function in times beyond the Covid crisis. This is our chance to approach Food Bank operations realistically, to build what should be built, in a location that is conducive to food bank operation. We have been fortunate to have had continued food bank presence in this community. This is an opportunity to make that presence even more effective. Let’s put the Food Bank on new footings.

Pincher Creek and District



FCSS Family and Community
Support Services

Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

April 21, 2020

FCSSAA Social Services Support for Covid - 19
Emergency Grant Application

Re: Pincher Creek and District FCSS Funding Application for Food Bank

Good afternoon;

Attached to this letter is a funding application for the Pincher Creek and District FCSS Food Bank emergency.

In early February (prior to Covid), our local Food Bank announced a March 31 closure. There had been no new organization set up to replace it. With the onset of Covid, the community was faced with a serious dilemma and had to move quickly. The Town of Pincher Creek stepped in and assigned FCSS administrative personnel to undertake transition to a new entity. Food security was recognized as essential in ordinary circumstances, but with the onset of Covid leading to loss of jobs and discontinuation of School Breakfast and Nutrition Programs, a larger number of families facing financial difficulty had to make up for the food previously provided by Schools or available otherwise with limited funds.

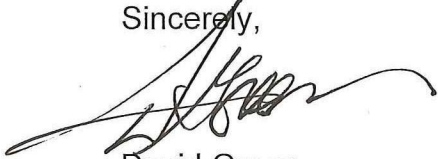
At this time, FCSS has secured a large facility for warehousing and distributing at a cost of \$500.00 per month. We have registered the new trade name "Pincher Creek Community Food Bank". We have established a food supply relationship with a Calgary based food wholesaler and are in the process of establishing a new bank account. In the interim we have asked donors to contribute to the Food Bank through the Town of Pincher Creek. We have registered the new entity with Food Banks Alberta and set up a core group of volunteers

to assist with hamper preparation and distribution. As this transition is moving forward, we have begun to assemble volunteers for a new Board of Directors for the organization.

We have tried to move quickly with this initiative. Although Food Bank client numbers have not increased since before Covid, we are expecting a spike in usage in the next two weeks.

If you require further information, please contact me at 403-627-3156.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Green', with a long, sweeping flourish extending to the right.

David Green
Coordinator
Pincher Creek and District FCSS

Social Services Support for COVID-19 Funding Request Form

Applicant Information

Name of Organization: Pincher Creek Community Food Bank in partnership with Town of Pincher Creek and Pincher Creek and District FCSS

Address: Box

Local FCSS Program: Pincher Creek and District FCSS

Type of Organization (please select one):

- | | |
|---|--|
| <input type="checkbox"/> Incorporated non-profit organization or registered charity | <input type="checkbox"/> First Nation |
| <input type="checkbox"/> Religious or faith-based organization | <input checked="" type="checkbox"/> Other (please specify): <u>Registered Trade Name under The Town of Pincher Creek</u> |

Please note: unincorporated non-profit organizations or community groups should apply in partnership with a registered organization.

Is this a collaboration between multiple groups or organizations?

Yes No

If yes, please list the organizations involved: Pincher Creek Community Food Bank, Town of Pincher Creek and Pincher Creek and District FCSS

Project Information

- Total amount of funding requested:** \$244,020.00
- What geographic location(s) will be served through this funding?** Pincher Creek and MD of Pincher Creek
- Which vulnerable group(s) will this funding support (select all that apply)?**

<input checked="" type="checkbox"/> Seniors	<input checked="" type="checkbox"/> Individuals experiencing mental health challenges
<input type="checkbox"/> Caregivers	<input checked="" type="checkbox"/> Individuals or families experiencing violence
<input checked="" type="checkbox"/> Individuals or families with low or limited income	<input checked="" type="checkbox"/> Individuals or families with limited access to support (remote)
<input checked="" type="checkbox"/> Families with young children	<input type="checkbox"/> Other (please specify): Click or tap here to enter text.
<input checked="" type="checkbox"/> Individuals with chronic or underlying medical conditions	
- How many individuals do you expect to serve through this funding?** 320 (80 families)

5. Briefly describe the social need related to COVID-19 this funding will help to address:

In early February (prior to Covid), our local Food Bank announced a March 31 closure. There had been no new organization set up to replace it. With the onset of Covid, the community was faced with a serious dilemma and had to move quickly. The Town of Pincher Creek stepped in and assigned FCSS administrative personnel to undertake transition to a new entity. Food security was recognized as essential in ordinary circumstances, but with the onset of Covid leading to loss of jobs and discontinuation of School Breakfast and Nutrition Programs, a larger number of families facing financial difficulty had to make up for the food previously provided by Schools or available otherwise with limited funds

6. Briefly describe how the funding will be used to support the vulnerable groups identified above:

The Food Bank will offer a level of food security for those that are struggling through the COVID 19 Pandemic

7. Which outcome(s) will this funding will address (select all that apply):

- Enable vulnerable Albertans to have their social well-being needs met, which have been compromised during or as a result of the COVID-19 pandemic.

Performance measure:

- 1) Number of individuals served through Social Services Support for COVID-19 grant

- Engage individuals, families, communities and civil societies in identifying and implementing ways to meet their social well-being needs during the COVID-19 pandemic.

Performance measures:

- 1) Number of community organizations/funded agencies engaged in providing services and supports
- 2) Number of volunteers engaged in providing services and supports

- Provide additional social infrastructure to support the social well-being of Albertans who are affected either directly or indirectly by COVID-19.

Performance measure:

- 1) Type of additional supports created/provided

Budget

Please provide a breakdown of estimated project costs. SEE BUDGET ATTACHED

Expenditure	Input and #	Amount
Administration		
Front-line staff (includes salary and benefits)		
Support staff		
Supplies		

Service costs (delivery costs, training, travel)		
Other (please list) •		
Total		

Declaration

I, David Arthur Green (name in full) of the Town of Pincher Creek, in the Province of Alberta, am the Coordinator (position) of Pincher Creek and District FCSS (name of organization applying), and certify that the information contained in this application is true, accurate, and complete and that I am a representative with designated signing authority/decision-making authority in our organization.

Contact Information

Primary Contact Name: David Green
Primary Contact Telephone: 1-403-627-3156
Primary Contact Email: fcss@pinchercreek.ca

Secondary Contact Name: Don Anderberg
Secondary Contact Telephone: 403-627-3156
Secondary Contact Email: danderberg@pinchercreek.ca

Submit Completed form to

Pincher Creek and District FCSS
fcss@pinchercreek.ca

Social Services Support for COVID-19 FCSS (Banker) Recommendation Form

Name of organization: Pincher Creek and District FCSS

Total amount of funding requested by organization: \$244,020.00

FCSS (Banker): Choose an item.

Local FCSS Program (if different from Banker): Pincher Creek and District FCSS

Is this application recommended for funding?

Yes No

If yes, what amount is recommended: \$244,020.00

Comments about the application or budget:

FCSS --

Note: Food bank oversight and administrative activity was not eligible within the normal FCSS Eligibility Guidelines until April of this year. Recognizing social responsibility in this time of crisis, FCSS became involved early by committing remaining 2020 project funds to Food Bank operations and has remained involved as administrative overseer for the Food Bank. With the Province's allocation of a Covid Emergency Fund, FCSS will continue to provide front-line administrative oversight for both Covid-related grant applications from groups and organizations in our District and the community Food Bank. To date, Pincher Creek and District FCSS has provided close to \$10,000.00 in funding to the community Food Bank in order to address immediate need.

Food Bank Update Press Release– April 31, 2020

The Pincher Creek Community Food Bank continues to offer food security to individuals and families in need. The Town has made an arrangement to lease the Vertical Church for the duration of the Covid crisis. The new agency, registered with Food Banks Alberta, is fortunate to have the church space which allows adequate floor space for proper physical distancing for hamper preparation and a drive-through portico allowing clients to pick up their hampers with little or no contact with the volunteer staff.

The Food Bank has established relationships with both local food sources and wholesale suppliers. The supply chain has been very dependable and staff have seen few shortages in orders.

Through April, there has been no increase in the number of families requiring assistance. Staff understands that this will likely change in the near future. Currently, families in need are eligible to receive one hamper per month. Frequency of hamper distribution may change as time goes on. Family size, number and age of dependents and street address are required. The Food Bank serves families living within the boundaries of the Town and MD. It is important to remember that the food bank is not meant to be a typical grocery store. Families that are experiencing hardship are encouraged to apply.

At the present time, the food bank is providing hampers by appointment. This allows spacing and safety within the facility.

The Food Bank is pleased to be working with schools to assure families who previously participated in school nutrition programs that they can continue to have needs met. The schools provide liaison as necessary.

Currently, volunteers are working to establish and register the new Food Bank entity as a Registered Charity. This will allow seamless taxable receipting for personal and corporate contributions.

Until the new entity is officially registered, donations can be made payable to the Town of Pincher Creek with the words "Food Bank Donation" in the memo line. Receipts are issued by the Town.

The Pincher Creek Community Food Bank wishes to thank all those individuals, companies and organizations that have provided support through both the Covid crisis and the transition to a new Food Bank agency. Thanks also goes out to the Vertical Church for the use of a perfect building for food storage and hamper preparation during the crisis.

To request a hamper, please call 403-632-6716.

To volunteer please use the Town Volunteer Registry at:

<https://bit.ly/PincherCreekVolunteers>

Pincher Creek and District Community Food Centre

Objects of the Society

Within the Town of Pincher Creek and the Municipal District of Pincher Creek

1. The promotion of health by teaching, encouraging and supporting good nutrition and healthy lifestyles;
2. The advancement of education by teaching families about nutrition, food production, food preparation, food storage and food budgeting;
3. The advancement of education by teaching, fostering and developing within the community a recognition of the importance of agriculture, food security and housing;
4. The relief of poverty by operating a food bank for the benefit of the poor, vulnerable, disadvantaged, underprivileged and for those unable to provide for themselves and their family;
5. The building of strong communities through social enterprise—providing and promotion of community gardens, community kitchens, drop-in coffee house and community markets;
6. The building of strong communities by providing experiential opportunities for volunteer involvement creating empathy and compassion.

In order to accomplish these objects, the society may

7. Raise funds in order to fulfil the objects of the Society;
8. Buy, hold, and sell property;
9. Provide all necessary equipment and furniture for carrying out its various objects;
10. Employ and pay staff, and appoint agents;
11. Develop membership and board;
12. Make investments;
13. Borrow money;
14. Enter into contracts
15. Partnering with and assisting other food banks, food centres and agencies in the fulfilment of these objects.

REGISTER TRADE NAME - Proof of Filing**Alberta Registration Date: 2020/04/15****Registration Number: TN22569024****Service Request Number:** 33304486**Trade Name:** PINCHER CREEK COMMUNITY FOOD BANK**Type of Business:** FOOD BANK**Business Location:** PINCHER CREEK**Commencement Date:** 2020/04/14

Declarant**Status:** Active**Declarant Type:** Other**Last Name / Legal Entity Name:** TOWN OF PINCHER CREEK**Street:** PO BOX 159**City:** PINCHER CREEK**Province:** ALBERTA**Postal Code:** T0K1W0**Email Address:** FCSS@PINCHERCREEK.CA**Registration Authorized By:** DAVID GREEN
AGENT OF CORPORATION

The Registrar of Corporations certifies that the information contained in this proof of filing is an accurate reproduction of the data contained in the specified service request in the official public records of Corporate Registry.

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Traffic Bylaw 1599-09 and 1599-11 Amended Review	
PRESENTED BY: Al Roth, Director of Operations	DATE OF MEETING: 5/11/2020

PURPOSE:

To have Council consider a review of Traffic Bylaw 15-11 with proposed Amendments

RECOMMENDATION:

That Council for the Town of Pincher Creek receive as information and directs administration to review and bring recommendations back to Council with the proposed amendments.

BACKGROUND/HISTORY:

On Jan 7, 2020 the Operations Committee made the recommendation to send the Traffic Bylaw to Administration for review.

Elliott:

Recommend bringing bylaw to Council and direct Administration to make amended changes.

CARRIED OPS 2019-045

Jan 7, 2020 meeting The Operations Committee is asking that Council for the Town of Pincher Creek direct administration to review the bylaw and add the following items to be brought back to Council for review:

- Currently permitted on the road; April 1 -October 21
Proposing May 1- September 30 (Same as Crowsnest Pass)
- Currently all Utility Trailers must be attached to a vehicle
Proposing; All trailers must be attached to a vehicle
- Proposing; If parking on the street, it must be in front of your residence

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the information regarding Traffic Bylaw 1599 as presented.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

Traffic Bylaw 1599-09 - 414

Traffic Bylaw Amendments 1599-11 - 414

CONCLUSION/SUMMARY:

Creek direct administration to review the bylaw and add the following items to be brought back to Council for review:

-Currently permitted on the road; April 1 -October 21

Proposing May 1- September 30 (Same as Crowsnest Pass)

-Currently all Utility Trailers must be attached to a vehicle

Proposing; All trailers must be attached to a vehicle

-Proposing; If parking on the street, it must be in front of your residence. Administration agrees with the above proposed amendments

Signatures:

Department Head:

Al Roth

CAO:

Wendy Catonio For:





BYLAW NO. 1599-09
of the
TOWN OF PINCHER CREEK

A BY-LAW TO CONTROL AND MANAGE TRAFFIC
UPON HIGHWAYS WITHIN THE TOWN OF PINCHER
CREEK, IN THE PROVINCE OF ALBERTA.

WHEREAS, Section 15 of the Traffic Safety Act, R.S.A. 2000 and amendments thereto, allow a municipality to pass bylaws regulating and controlling vehicular, animal and pedestrian traffic on highways within its jurisdiction.

NOW THEREFORE, the Municipal Council of the Town of Pincher Creek hereby enacts as follows:

PART ONE: TITLE, DEFINITIONS, GENERAL OPERATIVE CLAUSES

TITLE:

1. This bylaw shall be known as the **TRAFFIC BYLAW**.

DEFINITIONS:

2. Section 1 of The Traffic Safety Act is hereby incorporated as part of this bylaw;
3. In this by-law:
 - a. "Building Inspector" means a Building Inspector appointed by the Town;
 - c. CAO shall mean the Chief Administrative Officer as appointed pursuant the the Municipal Government Act, Section 201(1), or Designee
 - b. "Commercial Loading or Unloading Space" shall mean a space in the vehicle portion of a lane marked with an authorized Town sign permitting free parking for commercial vehicles for a period not exceeding 30 minutes for the purpose of loading or unloading of goods to or from business premises;
 - c. "Curb" means the actual curb, if there is one, and if there is no curb in existence, shall mean the division of highway between that portion thereof intended for the use of vehicles and that part intended for the use of pedestrians;
 - d. "Holiday" means:
 - Annual Civic Holiday to be proclaimed by the Council of the Town or by the Mayor of the Town (first Monday in August),
 - Canada Day,
 - Christmas Day,
 - Easter Monday,

- Good Friday,
 - Labour Day (first Monday in September),
 - New Year's Day,
 - Remembrance Day (November 11th),
 - Sunday
 - Family Day (Alberta)
 - Thanksgiving Day when proclaimed as a holiday by the Government of Canada or the Government of Alberta,
 - The 25th day of December, or when such day falls on a Sunday, then the 26th of December (usually known as Boxing Day) or when such day falls on a Monday, then the 27th day of December,
 - Victoria Day (the first Monday immediately preceding the 25th of May in each year),
- e. "Lane" or "Laneway" means all that portion of a highway used to provide access to lands, in addition to the access provided by the street in front of the said lands;
- f. "Mobility Aid" means a device used to facilitate the transport, in a normal seated orientation, of a person with a physical disability;
- g. "Parade" or "Procession" means any group of pedestrians (excepting a military or funeral procession) numbering more than 50 and marching or walking in the street or on the sidewalk, or any group of vehicles (excepting a military or funeral procession) numbering 10 or more;
- h. "Parking Meter" means a mechanical appliance designed for the purpose of indicating the time during which a vehicle may be parked in a metered space;
- i. "Passenger Loading or Unloading Space" means a space on the vehicle portion of a highway marked with a sign authorized by this by-law permitting parking therein for the period necessary to load or unload passengers, provided such period is 5 minutes or less except in front of a hotel where 10 minutes parking may be allowed, and the sign shall indicate the time or times when the space is restricted to these purposes;
- j. "Pedestrian" means a person on foot, or a person in or on a mobility aid, and includes those person(s) designated by regulations as pedestrians;
- j. "Public Service Vehicle"
- k. "Recreation Vehicle" means a motor vehicle designed, constructed or equipped as a temporary dwelling place or living abode, and includes a trailer so designed when such trailer is attached to a motor vehicle;
- l. "Sign" means any sign, signal, marking, or device placed, marked or erected under the authority of this by-law for the purpose of regulating, warning or guiding traffic and includes a "traffic control device" as defined in the Traffic Safety Act;
- m. "Peace Officer" shall include all By-Law Enforcement Officers appointed by the Town and all members of the Canadian Corps of Commissionaires appointed by the Town and as defined in Section 1 of the Traffic Safety Act;
- n. "Taxi-Cab" shall mean a vehicle licensed as a taxi-cab under the Taxi By-Law of the Town;
- o. "Time" shall mean either Mountain Standard Time, or Mountain Daylight Savings Time, whichever is proclaimed to be in effect by the Province of Alberta;

- p. "Town" means the Town of Pincher Creek, a municipal corporation in the Province of Alberta, and where the context so requires, means the area contained within the corporate boundaries of the said municipality;
- q. "Traffic Safety Act" shall mean the Traffic Safety Act R.S.A. 2000, Chapter T-6 and amendments thereto;
- r. "Truck Loading or Unloading Space" means a space on the vehicle portion of a highway, other than a lane, marked with an authorized Town sign permitting free truck parking therein for a period not exceeding 15 minutes for the purpose only of truck loading or unloading. Where hours of use are indicated upon the sign, the space may only be used as a truck loading or unloading space during such hours. For the purpose of this definition "truck" means any vehicle licensed as a public service or commercial vehicle.

General Rules for the Operation of Vehicles

- 4. When any highway intersection or other place on a highway to be marked by authorized signs indicating that no left turn or no right turn or both shall be made, no operator of a vehicle shall make such prohibited turn.
- 5. No person when driving a vehicle on a bridge having not more than 2 lanes for traffic, shall drive or attempt to drive such vehicle past any other vehicle proceeding in the same direction.
- 6. No vehicle operator shall drive or stand a vehicle upon any highway in such a manner as to block, obstruct, impede or hinder traffic thereon; where the obstruction is unavoidable due to mechanical failure the operator will not be in breach of this section provided he promptly takes measures to clear the faulty vehicle from the highway.
- 7. No person shall drive any vehicle at a greater rate of speed than 15 km per hour when leaving any lane or other driveway or when crossing any sidewalk.
- 8. The driver of a vehicle shall not enter a highway from a private driveway nor drive from a highway on to a private driveway if a sign prohibits the driver so doing.
- 9. No person shall drive any vehicle over or upon any safety zone. This provision shall not apply where the safety zone is designated by painted lines and there is no pedestrian therein.
- 10.
 - a. No operator of a vehicle shall drive through any military or funeral procession nor through the ranks of any other authorized parade or procession or in any way obstruct, impede or interfere with the same.
 - b. The above sub-section shall apply where there are traffic lights. No operator of a vehicle shall enter on a green light while a parade or procession is within the intersection unless it is safe to do so.
 - c. When repairs or alterations are in progress on or adjoining any roadway within the Town and such work is being indicated by barricades or signs or by a flagman, no person shall disregard the warning given thereby and every operator shall obey any signal of a flagman on duty at the site of the work.

- d. When a vehicle is engaged in such roadway repairs or alterations within an area controlled by a flagman, the provisions of this by-law relating to backing, turning, stopping, crossing the centre line and making other movements shall not apply to such vehicle.

PART TWO: SPEED

11. Unless otherwise provided for in this by-law, the speed limit in the Town shall be 50 kilometers per hour.
12. No person shall drive a vehicle in any lane of the Town at a speed in excess of 20 kilometers per hour.
13. No person shall drive a vehicle in excess of 20 kilometers per hour on any lane or other thoroughfare prepared for the use of vehicles in privately owned trailer parks.
14. No person shall drive a vehicle in excess of 20 kilometers per hour within any part of land leased by the Agricultural Society.

PART THREE: RIGHTS AND DUTIES OF PEDESTRIANS

15. No pedestrian shall cross any highway at a point where a sign prohibits such crossing.
16. Obstructing Highway
 - a. Two or more persons shall not stand so near to each other on any highway as to obstruct the entrance to buildings or to obstruct or prevent any other persons using such highway, and forthwith upon request being made by any peace officer or other person duly authorized to do so, shall disperse and move away any point other than a crosswalk or intersection.
 - b. Nothing in Section 16(a) shall be construed as prohibiting the congregating or assembling of individuals to attend and listen to public speaking so long as the proceedings thereat are peaceable and orderly and sufficient space is left on the highway to allow free movement of the ordinary traffic, but should any highway at or near such assembly become in consequence thereof so obstructed as to obstruct or impede such ordinary traffic, the persons so obstructing or impeding shall forthwith move away on being requested so to do by any peace officer or by any other person duly authorized. Any person refusing or failing to forthwith move away upon being requested as aforesaid shall be guilty of an offence under this by-law.
 - c. Nothing in section 16(a) shall be construed as prohibiting the assembling of persons for the purpose of watching a parade or procession duly authorized by the Mayor or CAO.
 - d. No person shall stand upon or walk along a roadway for the purpose of soliciting a ride from the driver of any vehicle.



17. No personal motorized mobility aid shall be operated:
 - a. In a careless or reckless manner so as to endanger the safety of any person or the property of any person.
18. The RCMP, Peace Officer, Bylaw Officer, or other person appointed by Town Council, is further authorized to impose such restrictions and limitations as deemed necessary to protect public safety, interest or welfare. Failure to obey such restrictions or limitations constitutes an offence.

PART FOUR: CYCLIST AND HORSE DRAWN VEHICLES

19. No person shall ride a bicycle on any sidewalk except where expressly permitted to do so by this by-law.
20. The driver or other person in charge of any horse drawn vehicle on a highway shall remain upon such vehicle while it is in motion or shall walk beside the horse drawing such vehicle.

PART FIVE: PARKING

21. No person shall park a vehicle over 6 meters in length in an angle parking space, other than in an area designated by a sign for such purpose.

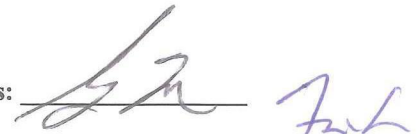
Prohibited Parking

22. No person shall park a vehicle for any period of time whatsoever at any of the following locations, namely:
 - a. Upon a highway, in front of any building in course of erection or repair, when such parking will impede or obstruct traffic;
 - b. In any truck loading or unloading space at a time when parking is prohibited by a sign marking such space other than a truck lawfully engaged in loading or unloading merchandise. Notwithstanding the foregoing, such space may be used for the normal parking of a vehicle on a Sunday or any holiday or at times other than those restricted by the sign;
 - c. In any passenger loading or unloading space marked by a sign indicating the restrictions which apply thereto except a vehicle lawfully engaged in loading or unloading passengers;
 - d. In any commercial loading or unloading space marked by a sign indicating the restrictions which apply thereto other than a commercial vehicle lawfully engaged in loading or unloading goods to or from business premises;
 - e. In any place where the vehicle will in any way interfere with the use of a doorway intended as a fire or emergency exit from any building abutting the highway;

- f. In the entranceway to any fire hall or the ambulance entranceway to any hospital;
- g. At a place or area where a sign indicates that parking there is restricted to a designated class of vehicle only. Without limiting the generality of the foregoing the following classes of vehicles are designated vehicles:
 - Police Vehicles,
 - Peace Officer Vehicles
 - By-Law Enforcement Vehicles,
 - Funeral Cars owned and being operated by a Funeral Chapel in the course of performing a funeral,
 - School Buses during such time that such buses are being used to transport students to and from the school, and loading and unloading such students.
- h. On any portion of a highway marked by a "NO PARKING" sign, and
- i. On any portion of a highway marked by a "FIRE LANE NO PARKING" sign.
- j. No person shall park any oversize commercial or recreation vehicle on said streets and laneways for the period of October 1st through to March 31st.

Parking Restrictions

- 23. Unless required or permitted by this by-law or by a traffic control device, or in compliance with the directions of a peace officer, or to avoid conflict with other traffic, a driver shall not stop or park his vehicle:
 - a. On a sidewalk, or the boulevard portion of a highway,
 - b. Crosswalks
 - On a crosswalk or on any part of a crosswalk,
 - Within 5 meters of the near side of a marked crosswalk.
 - c. Intersections
 - Within an intersection other than immediately next to the curb in a "T" intersection,
 - At an intersection nearer than 5 meters to the projection of the corner property line immediately ahead or immediately to the rear, except when his vehicle is parked in a space where a parking meter or other traffic control device indicates parking is permitted.
 - d. Within 5 metres on the approach to a stop sign or yield sign,
 - e. Within 5 metres of any fire hydrant, or when the hydrant is not located at the curb, within 5 metres of the point on the curb nearest the hydrant,



- f. Within 1.5 metres of an access to a garage, private road or driveway, or a vehicle crossway over a sidewalk,
- g. Alongside or opposite any street excavation or when the stopping or parking would obstruct traffic,
- h. At any other place where a traffic control device prohibits stopping or parking, during the times stopping or parking is so prohibited, or at any curb painted solid yellow,
- i. On the roadway side of a vehicle parked or stopped at the curb or edge of the roadway,

Parallel Parking

- 24. a. When parking on a roadway, a driver shall park his vehicle with the sides of it parallel to the curb or edge of the roadway, and,
 - with the right hand wheels of it not more than 500 millimeters from the right hand curb or edge of the roadway, or
 - in the case of a one—way highway where parking on either side is permitted, with the wheels closest to a curb or edge of the roadway not more than 500 millimeters from that curb or edge and with the vehicle facing the direction of travel authorized for that highway.
- b. This section does not apply where angle parking is permitted.
- 25. No person shall leave a vehicle unattended on a highway if the vehicle has been placed on a jack or a similar device and
 - a. One or more wheels have been removed from the vehicle, or
 - b. Part of the vehicle is raised.

Abandonment and Obstruction

- 26. a. No person shall abandon a vehicle on a highway.
- b. No person shall abandon a vehicle on public or private property without the express or implied consent of the owner or person in lawful possession or control of the property.
- c. No vehicle operator shall drive or park a vehicle upon any highway in such a manner as to block, obstruct, impede or hinder traffic hereon. Where the obstruction is unavoidable due to mechanical failure, the operator will not be in breach of this section provided he promptly takes measures to clear the faulty vehicle from the highway.

Authority of Director of Operations

27. Notwithstanding any other provision of this by-law, the Director of Operations may:
- a. Designate any highway as one which is closed temporarily in whole or in part of traffic and shall cause such highway to be so marked.
 - b. Designate any area as one in which parking privileges are temporarily suspended and shall cause such area to be so marked, and
 - 2 c. Cause moveable signs to be placed on or near a roadway, such signs to read "No Parking in this Block 7:00 a.m. to 10:00 p.m." or "No Parking in this Block 10:00 p.m. to 7:00 a.m."

Street Clean – Snow Removal

28. a. No person shall park, or leave parked, a vehicle on a highway adjacent to any block of the Town after the expiration of 12 hours from the time a sign or signs referred to in Section 27 hereof have been placed in such block, and until after such sign or signs have been removed.
- b. Any vehicle found on a highway adjacent to such block so posted may be removed pursuant to Section 79 hereof.

Snow Route

29. a. No person shall park or leave parked, a vehicle on a highway marked as a "Snow Route" during the period in which a snow route parking ban has been declared in effect by the CAO.
- b. Any vehicle parked on a highway marked as a "Snow Route" while a snow route parking ban is in effect, may be removed pursuant to Section 79.
- c. The snow route parking ban shall remain in effect for a period of 48 hours from the commencement thereof unless extended by further declaration by the CAO for a further 48 hours.

Lanes

30. No person shall park a vehicle in a lane, unless a sign permits parking, but lanes may be used for:
- the loading or unloading of goods from a commercial vehicle for a period not exceeding 30 minutes, or
 - the loading or unloading of goods or passengers from a vehicle other than a commercial vehicle for a period not exceeding 5 minutes.

Provided that the vehicle concerned in such loading or unloading of passengers or goods does not obstruct the lane as to prevent other vehicles or persons from passing along such lane.



Limited Parking

31. a. No person shall park a vehicle in excess of the time designated and marked on a sign posted for the purpose of restricting the time for parking a vehicle.
- b. Alter the issuance of an offence ticket concerning a vehicle for the first violation of the above section and the vehicle remains parked in excess of the time permitted on the sign for a further period, then a second offence shall be deemed to have occurred and a further offence ticket may be issued for such second offence.
- c. Section 31(a) shall not apply on a holiday, or such other day accepted by resolution of Council of the Town.
32. No person shall park any vehicle in a truck loading or unloading space, a commercial loading or unloading space or a passenger loading or unloading space in such a manner that it contravenes any of the provisions of this by-law.
33. No person shall park any trailer (designated for the carrying of goods or equipment) upon any highway unless the said trailer is attached to a vehicle by which it may be propelled or drawn and when so attached the trailer shall be deemed part of the vehicle and subject to the regulations pertaining to vehicles.

Taxi Stands

34. a. No person shall park a vehicle that is not a taxi-cab in a marked taxi-cab stand.
- b. No person shall park and leave a taxi-cab unattended for a period exceeding 5 minutes at any taxi-cab stand unless such stand is at or adjoining the office of the taxi-cab company with which such taxi-cab is affiliated.
- c. No person shall park a taxi-cab at a taxi-cab stand unless it is for hire.
- d. No person shall park a taxi-cab upon a highway except at a place so authorized by a sign or as permitted by this by-law.
- e. A taxi-cab not for hire may park at a place where a sign so designates or as authorized by this by-law for the parking of any vehicle.
- f. In this by-law a taxi-cab shall be deemed to be "for hire" unless, when parked,
- its windows and doors are closed and locked,
 - there is visibly displayed in the front windshield a printed sign in a form approved by a Commissioner stating that the vehicle is not for hire, and
 - the operator or any occupant of the taxi-cab does not solicit any business for such vehicle.

Handicapped Parking Stalls

35. No person shall park a vehicle in any parking stall, private or public, that has been designated and marked as a parking stall for the handicapped person unless;
- a. the vehicle has been issued a permit by the designated issuer as a vehicle used to carry a handicapped person, and
 - b. the permit displayed is in the window of the vehicle.
36. Nothing in this Part shall be construed to prohibit police vehicles, peace officer vehicles, by-law enforcement vehicles, ambulances or vehicles engaged in highway repair maintenance or inspection from being parked on the roadway by their operators in the performance of their duties.

PART SIX: PARKING ON PRIVATE PROPERTY

Private Property

37. a. No person shall park a vehicle on private land which has been clearly marked as such by a sign in the form approved by the Mayor or CAO, erected by the owner, tenant, or their agent unless such person has obtained the permission of the owner, tenant, occupant or person in charge of the said private land.
- b. Should any owner, tenant, occupant or person in charge of private land be satisfied that any person is violating the prohibition set forth in Section 37(a), he may report the license number and location of the illegally parked vehicle to a peace officer. Any person so reporting shall give his name, address, and telephone number on request.

Parking in Rented Stalls

38. a. No person other than the lessee shall park a vehicle in any leased parking stall without the express permission of the lessee thereof.
- b. The lessee of a leased parking stall or his agent may report to a peace officer the license number and location of any vehicle illegally parked. Any person so reporting shall give his name, address, and telephone number on request.

PART SEVEN: PARKING ON TOWN PROPERTY

39. No person shall operate or park any vehicle upon any land owned or managed by the Town which the Town uses or permits to be used as a playground, boulevard, recreation or public park, except on such part thereof as the CAO may designate by a sign or signs for vehicular parking.

Veterans' Memorial Campground

40. Further to Section 39 within the area commonly referred to as the Veterans' Memorial Campground, no person shall allow a vehicle or a tent to occupy any camping space for more than 14 days per month unless a permit is obtained from the CAO.

PART EIGHT: ACCESS TO PRIVATE PROPERTY

41. No person shall be entitled to use or cross a sidewalk or boulevard for the purpose of obtaining vehicular access to a lot, building or other property at a point not approved in his application for a building or development permit, unless and until he has made application for such access, and such access has been granted by the CAO or Town Superintendent in his sole discretion, and subject to such conditions as the CAO or Town Superintendent may impose.
42. The CAO may refuse permission to any person applying for access across a sidewalk or boulevard if in his discretion:
 - a. Local conditions do not justify such access.
 - b. Such access may have a detrimental effect on pedestrian and vehicular traffic along the highway on which the access is proposed.

PART NINE: SPECIAL CLASSES OF VEHICLES

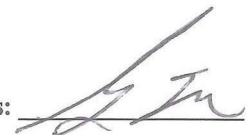
Parking of Over Length Vehicles

43. a. No person shall angle park, or load or unload any public service vehicle or commercial vehicle which exceeds six (6) meters in overall length upon any highway except at such locations as have been designated by the Mayor or CAO, either by a sign or in writing.
- b. No person shall park a vehicle or a vehicle with a trailer attached thereto other than a recreation vehicle, if the overall length of the vehicle or vehicle with trailer attached thereto exceeds six (6) meters, upon any highway at the following times:
 - at any hour of the day or night when such vehicle or vehicle and trailer would be located either in front of or across from or on the flankage of residential property, or
 - At any hour other than between the hours 7:00 p.m. to 7:00 a.m. of the next succeeding day on any highway when such a vehicle or vehicle with trailer attached thereto would be located at any place other than in front of or across from or on the flankage of property used for residential purposes.
44. The operator of a school bus shall not activate alternately flashing red lights or the stop arm when he is stopped on a highway for the purpose of loading and unloading passengers at the following schools:
 - Mathew Halton High School
 - Canyon School
 - St. Michael's Roman Catholic School

45. The foregoing restrictions of section 43(b) shall not apply so as to prohibit such vehicle being parked on a highway for the purpose of loading or unloading goods to or from premises taking place during a period of restricted visibility. In such a case, the vehicle and its trailer shall have all front and rear parking lights illuminated.
46. No person shall park a truck tractor unit on any highway of the Town whether a semi-trailer or trailer is attached to it or not, at any hour of the day or night when the said vehicle or vehicle and trailer would be located either in front of or across from or on the flankage of residential property.

Vehicle Containing Flammable Goods

47.
 - a. No person shall park a vehicle or a trailer used for the conveyance of petroleum products or flammable liquids or an explosive material nearer than fifteen (15) meters to a building or group of buildings except where such building or buildings are devoted exclusively to the transaction of business operations in connection with such products or materials. All such vehicles or trailers shall have a notice clearly displayed thereon that the vehicle or trailer is used for such purposes.
 - b. No person shall park a vehicle or a trailer used for the conveyance of petroleum products or flammable liquids or an explosive material on a highway.
 - c. No person shall park a vehicle or trailer used for the conveyance of petroleum products or flammable liquids or an explosive material nearer than fifteen (15) meters beneath or adjacent to any electrical transmission line in such a position that there is a possibility of a conductor contacting the tank in the event of breakage.
 - d. Sections 47(a) and 47(b) shall not apply where such vehicle or trailer is obliged to be parked while making deliveries in the course of its ordinary business.
48. No person shall operate, or allow to be operated, a vehicle within the Town which exceeds any one of the dimensions cited in the regulations under the Traffic Safety Act without first obtaining a permit for such purpose from the Town. Such permit or copy of the same, or the permit number, must be in the possession of the operator of such a vehicle, and such permit or copy of same or permit number shall be produced to a peace officer on demand.
49. No person shall operate, or allow to be operated, within the Town a vehicle which exceeds the weight limits with an indivisible load established by an order governing the weights allowed public vehicles on highways under the Traffic Safety Act without first obtaining a permit for such purpose from the Town. Such permit or copy of same or permit number must be in the possession of the operator of such a vehicle, and such permit or copy of same or permit number shall be produced to a peace officer on demand.



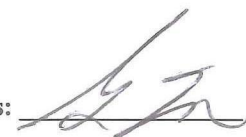


Permit for Oversized Vehicles

50. a. The CAO or his authorized representative is hereby appointed as the officer of the Town to issue permits in the form designated in "Schedule E" annexed hereto and made part of this by-law.
- b. A permit issued under this part shall be issued free of charge to the applicant provided that the conditions of the permit as determined by the CAO can be met, and providing the applicant has signed a form authorizing the town to invoice the person or persons responsible for operating the vehicle for costs incurred by the Town in escorting, relocating, and/or repairing any existing facilities required, or caused by, the passage of such vehicle through the Town and agree to pay such costs.
- c. Any person desiring to obtain a permit under sections 48 and 49 shall provide such information as may be required by the CAO and shall abide by all conditions of the permit.
- d. Notwithstanding the provisions of sections 48 and 49, the CAO may:
- Issue a permit to an applicant for any number of trips and/or for such period of time as he deems advisable,
 - Issue a permit to an applicant by telephone provided such an applicant has previously signed the form referred to in section 52.
- e. Any person who:
- Fails to obtain a permit as required under this Part,
 - contravenes the conditions or provisions contained in any such permit issued under this Part,
- Is guilty of an offence.
51. Notwithstanding that a permit has been issued under section 49, no person shall operate a vehicle on a bridge, weighing with or without load in excess of the weight designated by a sign as the maximum load permitted on such bridge.
52. An operator of a public vehicle or combination of vehicles:
- Who fails or refuses to stop and permit the vehicle or combination of vehicles to be inspected by a peace officer, or
 - Who fails or refuses, when directed by a peace officer to permit the weighing of a vehicle or combination of vehicles or to stop the vehicle or combination of vehicles, in a suitable place designated by a peace officer pending removal of excess weight,
- Is guilty of an offence.
53. Unless a permit to do so has been issued by the CAO, no person shall operate on a highway a vehicle or trailer having metal spikes, lugs, cleats, skids, or banks projecting from the surface of the wheel, tire, or track of such vehicle. This prohibition does not apply to the use of studded tires or tires with chains.

Heavy Vehicle Operation

54. a. Except as provided in section 54(d), 54(e) and 54(f) no person shall operate or park, or allow to be operated or parked, a heavy vehicle upon a highway other than a highway specified in the Town of Pincher Creek Transportation of Dangerous Goods Bylaw.
- b. For the purpose of this by-law, "heavy vehicle" is a vehicle, with or without load, exceeding any of the following:
- 3 axles,
 - 11 meters in length,
 - a licensed gross vehicle weight of 7,500 kilograms (16,500 pounds).
- c. Notwithstanding the foregoing, vehicles commonly known as "recreation vehicles" being a vehicle or combination of vehicle and trailer designed for vacation, camping, or similar recreation purposes shall not be deemed to be heavy vehicles.
- d. The following shall not be deemed to be parked or to be operating a heavy vehicle in contravention of section 54 if the vehicle is being operated on the most direct and practicable route between the premises or location concerned and the nearest truck route:
- persons delivering or collecting goods or merchandise to or from the premises of bona fide customers;
 - persons moving a building for which over dimension permit has been issued by the Town;
 - persons going to or from premises for the servicing of the heavy vehicle;
 - persons pulling a disabled vehicle from a highway prohibited to heavy vehicles.
- e. The following shall not be deemed to be in contravention of section 54:
- Persons driving a public passenger vehicle, or
 - persons driving a vehicle that is owned by or actually in the service of the Town and that are actually engaged in work at locations not designated as a truck route. Persons specified in this subsection must carry and produce upon demand of a peace officer proof that the vehicle being driven is actually in the service of the Town.
- f. Persons that have more than one delivery, collection service in the same area, may make all deliveries, collections or services within that area before proceeding by the most direct and practical route to the nearest truck route. In this section "area" is defined as one bounded on all sides by a truck route, or separated from other areas of the Town by a truck route. Nothing in this section shall be deemed to exempt any person from the provisions of section 51 to 53 inclusive of this by-law.

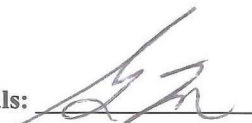


Dangerous Cargo

55. No person shall operate a motor vehicle carrying flammable liquids, explosives, gases, or other dangerous cargoes on a highway, other than a highway specified in the Town of Pincher Creek Transportation of Dangerous Goods Bylaw, shall not be deemed to be operating the vehicle in contravention of section 55 if the vehicle is being operated in the most direct route between the origin or destination of the material on the vehicle and the nearest highway set out in the Town of Pincher Creek Transportation of Dangerous Goods Bylaw.

Public Service Vehicle

56. a. The owner of a public vehicle is liable for a contravention of any of the provisions of this by-law in connection with the operation of that public vehicle unless the owner proves to the satisfaction of the court that at the time of the offence, the public vehicle was not being operated by him or any other person with his consent, express or implied.
- b. Where the operation of a public vehicle contravenes any provision of this by-law, the shipper and the carrier are jointly and severally liable for the contravention unless the shipper or the carrier, as the case may be, proves to the satisfaction of the court that the contravention occurred without his consent, express or implied.
57. The granting of a certificate or permit for any operation of a public vehicle is not a defense with respect to any contravention in the operation which occurred prior to the granting of the certificate or permit.
58. Every document purporting to be signed by the CAO shall be admitted in evidence as prima facie proof of the facts stated therein without proof of the signature or official character of the person signing the certificate.
59. In a prosecution under this by-law or any order made under this by-law, a certificate purporting to be issued and signed by an inspector under the Commercial Vehicle Dimension and Weight Regulation (Canada) and bearing a date not more than one year either before or after the date of the offence charged, shall be admitted in evidence as prima facie proof of the facts stated in the certificate without proof of the signature or official character of the person signing the certificate.
60. Notwithstanding section 59 in a prosecution under this by-law a certificate purportedly signed by a peace officer stating:
- that the weight was measured on a portable scale, and
 - either in the gross weight of:
 - a public vehicle, or
 - a combination of public vehicles and the load being carried thereby,or



-the gross axle weight transferred to the road through any point or points of contact of the vehicle or combination of vehicles with the road, or

- that the operator of the vehicle or combination of vehicles accepted the weight determined as being accurate,

shall be admitted in evidence as prima facie proof of the facts stated therein without proof of the signature or official character of the person signing the certificate.

61. In a prosecution under this by-law, the bills of lading produced to a peace officer by the operator of a public vehicle, or certified true copies thereof, shall be admitted in evidence as prima facie proof of the origin and destination of the trip and description of the load carried, without proof of the signature or official character of the person signing the bills of lading or certifying the copies.

PART TEN: PARADE AND PROCESSIONS

Permit Required

62. a. No person or organization shall hold, organize, or take part in any parade or procession or organized foot race unless a permit has first been obtained for such parade, procession or foot race from the CAO.
- b. Any person desiring to hold a parade, procession, or organized foot race within the Town shall, not less than 4 weeks prior to the time they desire to hold the same, make application to the CAO in writing, and in such application shall furnish to such CAO information with respect to the following, namely:
- the name and address of the applicant, and if such applicant is an organization, the names, addresses and occupations of the executive thereof,
 - the nature and object of such parade, procession or foot race,
 - the day, date and hours during which same will be held,
 - the intended route thereof,
 - the approximate size, number and nature of flags, banners, placards and such similar things to be carried therein and particulars of signs, inscriptions and wording to be exhibited thereon.
- c. The written application shall bear the signatures and addresses of the persons who will be in control of such parade, procession, or organized foot race and who undertake to be responsible for the good order and conduct thereof.
63. No parade or procession shall move at a slower speed than 5 kilometers per hour, or obstruct any highway for longer than is reasonably necessary.
64. Every member of a parade, procession, or organized foot race and the organization and leaders thereof shall be guilty of an offence for each and every violation of this section.

65. The provisions of this part do not apply to any person participating in a military or funeral procession.

Remembrance Day Parade

66. Notwithstanding Section 62 the Pincher Creek Legion, Branch 43 may conduct an annual Remembrance Day Parade in the Town of Pincher Creek in the forenoon of the 11th day of November.

PART ELEVEN: MISCELLANEOUS

67. No person shall operate a heavy vehicle on or across any sidewalk except at a curb cut or approved crossing without first planking the sidewalk to ensure that such sidewalk will not be damaged.

Clearance of Dirt, Snow and Ice

68. a. No person shall place, or shall cause or allow to be placed upon any street within the Town any snow, ice, dirt, or other obstruction removed from any place in the Town other than from a sidewalk pursuant to the provisions of this Bylaw.
- b.
- All persons owning or occupying residential premises in the Town of Pincher Creek shall remove and clear away all snow, ice, dirt and other obstructions from the sidewalk situated on land adjoining the property owned or occupied by them within 48 hours of the time that such snow, ice, dirt or other obstruction was deposited thereon.
 - All persons owning or occupying non-residential premises in the Town of Pincher Creek shall remove and clear away all snow, ice, dirt and other obstructions from the sidewalk situated on land adjoining the property owned or occupied by them within 24 hours of the time that such snow, ice, dirt or other obstruction was deposited thereon.
- c. The Town may, after the expiration of the 48 hours aforesaid, remove and clear away all snow, dirt, and other obstruction required to be removed by section 68(a) and charge the expenses thereof to the owner or occupant. In the event of non-payment of the expenses, such expenses shall be charged against the property as a special assessment to be recovered in like manner as with other taxes.
69. No person shall place or shall cause, suffer, permit or allow to be placed, whether before or after this by-law, at any location in the Town, a light or an object that reflects light in such manner so as to distract, or interfere with the vision of persons operating vehicles on any highway in the Town.
70. No person operating premises for the sale of new or used vehicles or for washing vehicles shall wash such vehicles so as to result in water, mud or slush flowing or being deposited upon the highway.

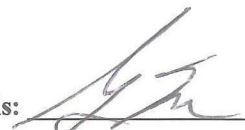
71. No person shall load or unload goods or merchandise across a sidewalk or boulevard where loading and unloading facilities have been provided in the premises to which the goods or merchandise are being delivered or from which they are being taken.
72. No person shall allow himself to be drawn by a moving vehicle while he is riding upon a sled, toboggan, skateboard, skis or other conveyance.

Vehicular Access Across Sidewalk or Boulevard

73. a. No person shall be entitled to use or cross a sidewalk or boulevard for the purpose of obtaining vehicular access to a lot, building or other property at a point not approved in his application for a building or development permit, unless and until he has made application for such access, and such access has been granted by the CAO in his/her sole discretion, and subject to such conditions as the CAO may impose.
- b. The CAO may refuse permission to any person applying for access across a sidewalk or boulevard if in his discretion local conditions do not justify such access.

PART TWELVE: AUTHORITY OF CAO

74. Subject to conditions specifically stated in this by-law, the Council hereby delegates to the CAO, the power to prescribe where parking meters, traffic control signals, and traffic control devices for controlling traffic in public places are to be located. The CAO shall cause a record of such locations to be kept which shall be open to public inspection during the hours that Town Hall is open for business.
75. Without restricting the generality of the foregoing section, the CAO is hereby authorized to designate:
 - a. Any highway for through traffic purposes. Such highway shall be properly marked if stop signs or yield signs are erected at all intersections on such highways.
 - b. Crosswalks upon a highway and to mark or sign the same.
 - c. Any highway intersection or other place at which no turns shall be made, and shall cause such intersection or place to be marked and signed.
 - d. Any intersection or place on a highway including a place where a railway right-of-way crosses a highway, as a place where U-turns are prohibited and shall cause such intersection or place to be marked and signed.
 - e. Any highway as one which is closed temporarily in whole or in part to traffic and shall cause such highway to be marked.



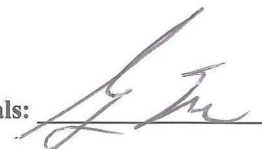
- f. Any area as one in which parking privileges are temporarily suspended and shall cause such area to be marked.
- g. Any highway as one to be divided into traffic lanes of such number as he considers proper.
- h. "School Zones" and "Playground Zones" which zones shall be marked by signs posted along the highway, or by markings on the pavement, or by signs or lights or both, posted or suspended over the highway. A record of the location of such zones shall be kept by the CAO and shall be open to inspection during hours that Town Hall is open for business.
- i. Any boulevard upon which parking is permitted and shall cause signs permitting such parking to be erected thereon.
- j. Passenger or truck loading or unloading spaces and shall cause the same to be marked.
- k. Bus stops and shall cause the same to be marked.
- l. Distance from any intersection within which no parking is permitted.
- m. Portions of a highway where parking is limited to a period of time and shall cause signs to be erected indicating such parking limitations.
- n. Angle parking, and parallel parking, on any highway, and to cause the same to be marked by a sign.
- o. The maximum load permitted on any bridge and to cause the same to be marked by a sign.
- p. Snow routes for the purposes of snow clearing operations and shall cause the same to be marked with snow route signs.
- q. To prohibit or restrict by signs the movement of vehicles from a private driveway onto a highway or from a highway onto a private driveway where he considers such prohibition or restriction is in the public interest and for better regulation of traffic
- r. To engage the Community Peace Officers to issue and place on vehicles parked in contravention of the Traffic Safety Act, and amendments thereto or this by-law, the offence ticket in the form and content set forth in Schedule "G".
- s. To designate parking spaces upon a highway to any taxi-cab business holding a valid and subsisting license certificate from the Town, as a taxi-cab stand and to cause the same to be marked by a sign reading "TAXI PARKING ONLY", and to make such charges as he deems appropriate to any taxi-cab company that is occupying one or more taxi-cab stands upon a highway.

- t. .. To issue permits for parades, processions, and foot races. The CAO may for any reason which appears to him proper, refuse to issue a permit but in the event of such refusal, the applicants may make further application to the Council of the Town which may by resolution direct the issuance of such permit subject to the provisions of this by-law and on such other conditions which it deems necessary.
 - .. To fix the hour and route of the parade, procession, or foot race and give such direction to the applicants as in his opinion will prevent unnecessary and unreasonable obstruction to the highway and tend to prevent a breach of the peace. The Police on notification from the CAO shall make the necessary arrangements for the proper policing of the highway in connection with such parade, procession or foot race.
 - u. From time to time to declare a parking ban to be in effect on a highway marked as a "snow route", and extend such ban by causing an advertisement or announcement of such ban on any radio or television station in the Town or causing the same to be published in a newspaper circulating in the Town.
 - v. To approve the form and content of all signs and traffic control devices utilized by the Town and by the owners of private land under the provisions of this by-law.
76. When the Council of the Town has approved of any highway or a part of a highway for one-way traffic, then the CAO shall cause the same to be so marked with signs.
77. When the Council of the Town has designated any highway which shall be used by heavy vehicles, then the CAO shall cause such highway to be marked with signs reading "Truck Routes".

PART THIRTEEN: PENALTIES AND POWERS OF COMMUNITY PEACE OFFICERS

Removal and Impoundment

78. a. A peace officer is hereby authorized to remove or cause to be removed any vehicle, trailer, or tent:
- Operated or parked in contravention of any provision of this by-law, or
 - Where emergency conditions may require such removal from a highway.
- b. Such vehicle may be removed to a place designated by the CAO, where it will remain until claimed by the owner thereof or his agent.
- c. No impounded vehicle shall be released to its owner or his agent until the impounding charge and removal charge on the vehicle have been paid such charges shall be in addition to any fine or penalty imposed in respect of any such violation, or to any payment made in lieu of prosecution as hereinafter provided. The Town is not responsible for impounding, towing or removal charges.



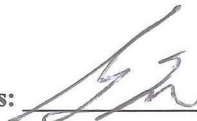
79. Notwithstanding anything herein contained, the snow removal or street cleaning operations carried out by the Town and the contractors, the Town may tow or remove vehicles from the Street being cleaned or from which the snow is being removed, and park the same on an adjacent street without impounding the same.
80. Any person who contravenes any of the provisions or requirements of this by-law is guilty of an offence and is liable for and subject to the penalties herein provided.

Offence Ticket

81. a. The offence ticket in the form and content of which is set forth in Schedule 'F' annexed hereto and made part of this by-law, is hereby prescribed and approved as the offence ticket to be issued for any contravention of this by-law.
- b. Where a peace officer has reasonable grounds to believe a person has contravened any of the sections of this by-law listed in Schedules "A", "B", "C", "D", "F", annexed hereto and made part of this by-law, he may issue and serve upon such person an offence ticket in the form prescribed.
- c. Service of such offence ticket shall be sufficient if it is:
- personally served, or
 - attached to the vehicle in respect of which an offence is alleged to have been committed, or
 - if mailed to the address of the registered owner of the vehicle or to the person in possession of the said vehicle.

Penalties

82. a. The penalty hereby established for contravention of the section of this by-law is \$50.00 with the exception of Schedule G, which shall be \$500.00 for the first offence and \$1,000.00 for the second and subsequent offences.
- b. For those sections listed in Schedule "A" attached hereto and forming part of this by-law, the penalty shall be reduced to \$10.00 if payment is received within 14 days of the date of service of the offence ticket.
- c. For those sections listed in Schedule "B" attached hereto and forming part of this by-law, the penalty shall be reduced to \$10.00 if payment is received within 14 days of the date of service of the offence ticket.
- d. For those sections listed in Schedule "C" attached hereto and forming part of this by-law, the penalty shall be reduced to \$10.00 if payment is received within 14 days of the date of service of the offence ticket.
- e. For those sections listed in Schedule "D" attached hereto and forming part of this by-law, the penalty shall not be reduced.





- f. If at any time after the expiration of the 14 days from service of the offence ticket, and up to and excluding the three days prior to the return date on any summons issued, a person tenders payment for an offence ticket issued for contravention of any section of this by-law, the person authorized by the Town to receive such payment shall accept payment of the penalty specified in Section 82(a) in lieu of prosecution.
- g. If the person upon whom such offence ticket is served fails to pay the required sum within the times herein before limited, the provisions of this section for acceptance of payment in lieu of prosecution do not apply.
- h. Where any person has made payment pursuant to the provisions of this part and is prosecuted for the offence in respect of which such payment has been made, such payment shall be refunded.

Summary Conviction

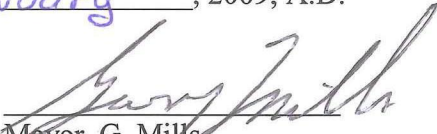
- 83. a. Should a person not pay the penalty provided for contravention of any section of this by-law and a prosecution has been entered against him, he shall be liable on summary conviction to pay the minimum fine equal to the penalty stated in the said offence ticket, plus court costs and in default of payment of the penalty and costs imposed by the court, and subject to section 158(1) of the Traffic Safety Act, to imprisonment for a period not exceeding 60 days.
- 84. Nothing in this part shall:
 - a. Prevent any person from exercising the right to defend any charge laid for contravention of any section of this by-law, or
 - b. Prevent any peace officer in lieu of serving an offence ticket, or any other person, from laying an information or complaint against any person for contravention of any section of this by-law, or
 - c. Prevent any person from laying an information against any other person, whether such person had made payment under the provision of this by-law or not, for contravention of any of the sections of this by-law.
- 85. Where a person charged with contravening the provisions of this by-law is under the age of 16 years, such person shall in respect of such offence be subject to the jurisdiction of the Juvenile Court as provided by The Youth Justice Act, R.S.A. 2000 and amendments thereto.
- 86. Any person who contravenes any of the provisions of this by-law for which no penalty has herein been specified, shall be liable on summary conviction to a fine not exceeding \$500.00 exclusive of costs, and in case of non-payment of the penalty and costs imposed by the Court, and subject to section 158(4) of the Traffic Safety Act, to imprisonment for a period not exceeding 60 days.

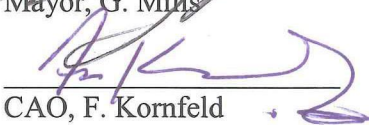


PART FOURTEEN: TRANSITIONAL PROVISIONS

- 87. Notwithstanding the repeal of by-law no. 1348 and amendments thereto, by this by-law the provisions of by-law no. 1348 and amendments thereto, prior to third reading of this by-law shall remain in full force and effect for the purposes of any traffic tags, offence tickets or prosecutions pending or entered for contraventions of by-law no. 1348 and amendments thereto, prior to third reading of this by-law.
- 88. All orders of the CAO, Community Peace Officers or Council issued under the provisions of by-law no. 1599-08 and amendments thereto, shall for all purposes be deemed to be issued pursuant to Part Twelve of this by-law and shall remain in full force and effect.
- 89. Bylaw no. 1348 and amendments thereto, are hereby repealed.
- 90. This by-law shall come into full force and effect upon third reading.

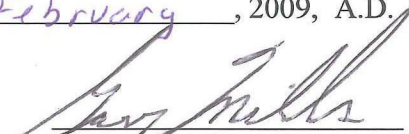
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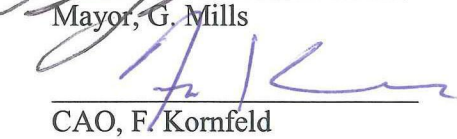


Mayor, G. Mills


CAO, F. Kornfeld

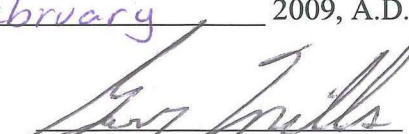
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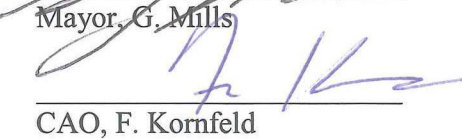


Mayor, G. Mills


CAO, F. Kornfeld

READ A THIRD TIME THIS 23 DAY OF February 2009, A.D.



Mayor, G. Mills


CAO, F. Kornfeld

PART FIFTEEN: SCHEDULE OF PENALTIES

SCHEDULE A: SECTION 82(b)

<u>Section</u>	<u>Title of Offence</u>
19	Riding Bicycle Upon a Sidewalk
31(a)	Parking Longer than Designated Time (Second Offence)

SCHEDULE B SECTION 82(c)

15	Street Crossing Where Sign Prohibits
16(a)	Obstructing a Highway
16(b)	Obstruct Persons
16(d)	Hitchhiking
17(a)	Operating motorized mobility aids in careless or reckless manner
20	Unattended Horse Drawn Vehicle
21	Park Vehicle over 6m — Marked Space
35	Unauthorized vehicles in Handicapped Parking Stall
22(a)	Park in Construction Zone
22(b)	Park in Truck Loading Zone
22(c)	Park in Passenger Loading zone
22(d)	Park in Commercial Loading Space
22(g)	Park in Area for Special Class of Vehicles
22(h)	Park in Area Signed "No Parking"
22(i)	Park in Fire Lane
30	Park in a Lane
31(b)	Park Longer than Designated Time (Second Offence)
33	Park Unattached Trailer on Highway
34(a)	Park in a Taxi Stand
34(b)	Leave Taxi Cab Unattended
34(c)	Park Taxi in Taxi Stand When Not for Hire
34(d)	Park Taxi Other Than Place. Allowed
35	Unauthorized vehicles in Handicapped Parking Stall
39	Operating and Parking on Town Property
40	Unauthorized Parking or Stay in Town Campground
44	Unauthorized activation of alternately flashing lights and stop arms
62(a)	Unauthorized Parade, Procession, or Foot Race on Highway

SCHEDULE C: SECTION 82(d)

11	Excessive Speed on Highway
12	Excessive Speed in Lane
13	Excessive Speed in Trailer Park
14	Excessive Speed in Agricultural Grounds or Town Campground
16(b)	Unauthorized Public Meeting
22(e)	Park to Obstruct Fire — Emergency Door
22(f)	Park in Entrance, Fire Hall or Hospital
23(a)	On Sidewalk or Boulevard
23(b)	On Crosswalk

- 23(b) Within 5 Meters of Crosswalk
- 23(c) Within an Intersection
- 23(c) Nearer than 5 Meters to Intersection
- 23(d) Within 5 Meters from a Stop Sign
- 23(e) Within 5 Meters of Any Fire Hydrant
- 23(f) Within 1.5 Meters of the Access to any Garage, Private Road, or Vehicle
Access Over Sidewalk
- 23(g) Near Street Excavation
- 23(h) Where Prohibited by Traffic Control Devices
- 23(i) Beside Parked Vehicle
- 24(a) Parallel Parking
- 24(a) 500 Millimeters from Right Hand Edge or Curb
- 24(a) One—Way Street — 500 Millimeters
- 25(a) Vehicle on Jack with Wheels Removed
- 25(b) Vehicle on Jack — Vehicle Raised
- 37(a) Park on Private Property
- 38(a) Park in a Leased Stall
- 43(a) Angle Park Vehicle Exceeding 6 meters
- 43(b) Park Vehicle Over 6 metres — Residential District
- 43(b) Park Vehicle Over 6 metres — 7 p.m. to 7 a.m.
- 45 Unloading or Loading Goods
- 68(a) Placing Obstructions and Snow on Roadway
- 68(b) Cleaning Sidewalks in CI District Across Sidewalk
- 71 Unloading Across Sidewalk
- 72 Sledding Behind Motor Vehicle
- 73 Vehicular Access on Sidewalk or Boulevard

SCHEDULE D: SECTION 82(e)

- 46 Parking of Truck Tractor Unit - Residential District
- 47(a) Park Vehicle with Flammable Liquid by Building
- 47(b) Park Vehicle with Flammable Liquid on Highway
- 47(c) Park Vehicle with Flammable Liquid Near Electrical Transmission Line
- 48 Over dimension Permits
- 49 Overweight Permits
- 50(e) Failure to Obtain Permit
- 50(e) Violation of Permit Conditions
- 51 Weight Limits on Bridge
- 52 Refusing to Stop for Peace Officer
- 52 Refusal to Permit Weighing of Vehicle
- 54 Heavy Vehicle Operation
- 55 Dangerous Cargoes
- 67 Heavy Vehicle Operation Across Sidewalks
- 69 Distraction by Light or Object
- 70 Washing Vehicles

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PART SIXTEEN: INDEX TO OFFENCES AND PENALTIES

SECTION	TITLE OF OFFENCE	SCHEDULE
<u>GENERAL</u>		
4-10	General Rule for the Operation of Vehicles	B
4	Illegal Right or Left Turn	B
5	Passing on Bridge	B
6	Obstructing Traffic	B
7	Excessive Exit Speed	B
8	Infringement of Safety Zone	B
10(a)(b)	Interception of Parade or Procession	B
10(c)(d)	Disregarding Barricades or Flagman	B
<u>SPEED</u>		
11	Excessive Speed on Highway	C
12	Excessive Speed in Lane	C
13	Excessive Speed in Trailer Park	C
14	Excessive Speed in Agricultural Grounds or Town Campground	C
<u>RIGHTS AND DUTIES OF PEDESTRIANS</u>		
15	Street Crossing Where Sign Prohibits	B
16(a)	Obstructing a Highway	B
16(b)	Obstruct Persons	B
16(b)	Unauthorized Public Meeting	C
16(d)	Hitchhiking	B
<u>CYCLISTS AND HORSE DRAWN VEHICLES</u>		
19	Riding Bicycle Upon a Sidewalk	A
20	Unattended Horse Drawn Vehicle	B
<u>PARKING</u>		
21	Park Vehicle over 6 m - Marked Space	B
22(a)	Park in Construction Zone	B
22(b)	Park in Truck Loading Zone	B
22(c)	Park in Passenger Loading Zone	B
22(d)	Park in Commercial Loading Space	B
22(e)	Park to Obstruct Fire - Emergency Door	C
22(f)	Park in Entrance, Fire Hall or Hospital	C
22(g)	Park in Area for Special Class of Vehicles	B
22(h)	Park in Area Signed "No Parking"	B
22(i)	Park in Fire Lane	B
23	No Parking	
23(a)	On Sidewalk or Boulevard	C
23(b)	On Crosswalk	C
23(b)	Within 5 Meters of Crosswalk	C
23(c)	Within an Intersection	C
23(c)	Nearer than 5 Meters to Intersection	C
23(d)	Within 5 Meters from a Stop Sign	C

23(e)	Within 5 Meters of Any Fire Hydrant	C
23(f)	Within 1.5 Meters of the Access to any Garage Private Road, or Vehicle Access Over Sidewalk	C
23(g)	Near Street Excavation	C
23(h)	Where Prohibited by Traffic Control Devices	C
23(i)	Beside Parked Vehicle	C
24(a)	Parallel Parking	
24(a)	500 Millimeters from Right Hand Edge or Curb	C
24(a)	One-Way Street - 500 Millimeters	C
25(a)	Vehicle on Jack with Wheels Removed	C
25(b)	Vehicle on Jack — Vehicle Raised	C
26(a)	Abandoning Vehicle on Highway	C
26(b)	Abandoning Vehicle on Public or Private Property	C
26(c)	Obstructing Traffic on Highway with Vehicle	C
28	No Parking - Street Cleaning, Snow Removal	C
29(a)	Snow Route - No Parking During Ban	C
29(b)	Vehicle Removal	C
30	Park in a Lane	B
31(a)	Parking Longer than Designated Time	A
31(b)	Park Longer than Designated Time (Second Offence)	B
32	No Parking - Truck Loading Zone	C
33	Park Unattached Trailer on Highway	B
34(a)	Park in a Taxi Stand	B
34(b)	Leave Taxi Cab Unattended	B
34(c)	Park Taxi in Taxi Stand When Not for Hire	B
34(d)	Park Taxi Other Than Place Allowed	B
 <u>PARKING ON PRIVATE PROPERTY</u>		
37	Park on Private Property	C
38	Park in a Leased Stall	C
 <u>PARKING ON TOWN PROPERTY</u>		
39	Operating and Parking on Town Property	B
40	Unauthorized Parking or Stay in Town Campground	B
 <u>SPECIAL CLASSES OF VEHICLES</u>		
43(a)	Angle Park Vehicle Exceeding 6 meters	C
43(b)	Park Vehicle Over 6 meters - Residential District	C
43(b)	Park Vehicle Over 6 meters - 7 p.m. to 7 a.m.	C
45	Unloading or Loading Goods	C
46	Parking of Truck Tractor Unit - Residential District	F
47(a)	Park Vehicle with Flammable Liquid by Building	F
47(b)	Park Vehicle with Flammable Liquid on Highway	F
47(c)	Park Vehicle with Flammable Liquid Near Electrical Transmission Line	F
48	Over dimension Permits	F
49	Overweight Permits	F
50(e)	Failure to Obtain Permit	B
50(e)	Violation of Permit Conditions	E

[Handwritten signatures and initials]

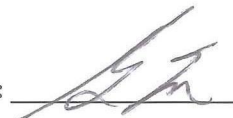
51	Weight Limits on Bridge	B
52	Refusing to Stop for Peace Officer	F
52	Refusal to Permit weighing of Vehicle	F
53	Vehicle with Metal Lugs	F
54	Heavy Vehicle Operation	D
55	Dangerous Cargoes	B

RULES FOR PARADES AND PROCESSIONS

63	Unauthorized Parade, Procession, or Foot Race on Highway	B
----	--	---

MISCELLANEOUS

67	Heavy Vehicle Operation Across Sidewalks	D
68(a)	Placing Obstructions and Snow on Roadway	C
68(b)	Cleaning Sidewalks in CI District Across Sidewalk	C
69	Distraction by Light or Object	B
70	Washing Vehicles	B
71	Unloading Across Sidewalk	C
72	Sledding Behind Motor Vehicles	C
73	Vehicular Access on Sidewalk or Boulevard	C



SCHEDULE E: PERMIT FOR OVERSIZED VEHICLES

Permission is hereby granted to _____
(name of firm)

Address: _____

to move _____ Date of Application _____
(Description)

Overall Length _____
Overall Width _____
Overall Weight _____

Restricted moving times as indicated

OVERWEIGHT LOADS ONLY	
Total Gross Load in kg=lbs	
1) No. single axle combin. (2 wheels)	_____ = 4,400 kg (10,000 lbs) _____
2) No. single axle combin. (4 wheels)	_____ = 9,100 kg (20,000 lbs) _____
3) No. single axle combin. (9 wheels)	_____ = 16,000 kg (35,000 lbs) _____
4) No. single axle combin. (12 wheels)	_____ = 18,000 kg (50,000 lbs) _____
Total allowable load prior to permit	_____ (sum of 1-4 inclusive)
	Overload applied for _____

From _____ to _____
Via _____

Escort Required by _____
(RCMP, Electric, Light & Power, Escort Srvs, P.W. etc)

Note: 1. A person applying for a permit by phone shall have previously signed a form authorizing the Town of Pincher Creek to bill him for any costs incurred by the Town of Pincher Creek in relocating and/or repairing facilities to allow the vehicle and load to pass through the Town of Pincher Creek and agreeing to pay such costs.

Note 2: The overload applied for not to exceed 40% of the allowable load prior to unless direct approval of the engineer is granted.

CONDITIONS:

- 1) This permit or a copy must be carried in the vehicle or vehicles affected, unless issued by phone.
- 2) That the applicant shall keep the Town of Pincher Creek fully indemnified from any loss or damage that may arise from the serving of the said load or vehicle.
- 3) That the applicant shall take every precaution necessary to prevent damage to property or to persons carrying out the said moving.
- 4) That failure to comply with the conditions of this permit may result in prosecution.
- 5) This permit is null and void if the conditions of axle loadings are not met.
- 6) Permits will not be issued for overweight divisible loads.
- 7) Overloads must take extra precaution on bridge structures, manholes and curb returns.
- 8) This permit does not supersede any regulations defined under the Motor Transport Act of the Province of Alberta. The attention of the applicant is direct to the Town of Pincher Creek by Traffic By—Law , and the Motor Transport Act and the Highway Traffic Act of the Province of Alberta.

Name of Company

Date Issued: _____

Time Issued: _____

Signature of Applicant

Duration of Permit: _____

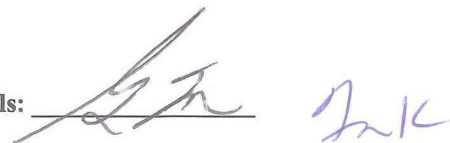
Town of Pincher Creek

Initials:

Handwritten initials: 721C

SCHEDULE F: SECTION 82(a)

- 46 Parking of Truck Tractor Unit – Residential District
- 47(a) Park Vehicle with Flammable Liquid by Building
- 47(b) Park Vehicle with Flammable Liquid on Highway
- 47(c) Park Vehicle with Flammable Liquid Near Electrical Transmission Line
- 48 Over Dimension Permits
- 49 Overweight Permits
- 50(e) Violation of Permit Conditions
- 52 Refusing to Stop for Peace Officer
- 52 Refusal to Permit Weighing of Vehicle
- 53 Vehicles with Metal Lugs

Handwritten initials in blue ink, appearing to be 'LH' and 'JK'.

SCHEDULE G – PENALTY TICKET

TOWN OF PINCHER CREEK
Box 159, PINCHER CREEK, ALBERTA T0K 1W0
962 St. John Avenue

THIS TAG ISSUED FOR BREACH OF

BYLAW No. 1348

PENALTY \$50.00

If payment is received on or before the 14th day after the tag has been issued the penalty shall be reduced to

BYLAW No. _____ TRAFFIC SAFETY ACT

Short Title: _____

Offence: _____

PENALTY: _____

LICENSE _____ MAKE _____

DATE _____ TIME _____

LOCATION _____

Additional Remarks _____

NAME _____

ADDRESS _____

CITY _____ PROV. _____

PHONE _____

Upon presentation of this Offence Ticket Within fourteen (14) days from the date of service of this Offence Ticket, together with voluntary payment of penalty indicated, such payment may be accepted in lieu of prosecution.

FAILURE TO DO SO WILL RESULT IN PROSECUTION.

Payment can be made by paying to the Treasury of the Town of Pincher Creek during regular office hours. Penalty may be remitted by cash, money order, or cheque payable at par. Receipt supplied upon request if sender's name and address is furnished. Further information required regarding this violation may be obtained at the Town Office.

ISSUER _____

THIS TAG MUST BE PRESENTED

0302

NOTICE

Failure to make payment within 30 days of the date noted on the front of the tag may result in prosecution requiring court attendance.

BYLAW 1599-11

BEING A BYLAW OF THE TOWN OF PINCHER CREEK IN THE PROVINCE OF ALBERTA TO AMEND BYLAW # 1599-09, BEING THE TRAFFIC BYLAW OF THE TOWN OF PINCHER CREEK

WHEREAS, the Municipal Government Act, R.S.A. 2000 C.M-26, and amendments thereto authorize Council to establish and amend Bylaw.

WHEREAS, Section 15 of the Traffic Safety Act, R.S.A. 2000 and amendments thereto, allow a municipality to pass bylaws regulating and controlling vehicular, animal and pedestrian traffic on highways within its jurisdiction.

WHEREAS, the Municipal Council of the Town of Pincher Creek previously passed Bylaw # 1599-09 for purpose of regulating and controlling vehicular, animal and pedestrian traffic on highways within its jurisdiction.

WHEREAS, Council now deems it desirable that Bylaw # 1599-09 be amended.

AND WHEREAS, the Council of the Town of Pincher Creek has deemed it desirable to amend the Traffic Bylaw # 1599-09.

NOW THEREFORE BE IT RESOLVED, that the Council of the Town of Pincher Creek, in the Province of Alberta, duly assembled, enacts as follows:

That Section 3.K & 22.J be deleted in their entirety and be replaced with:

1) Amendments

Definitions

3.k "Recreation Vehicle" means a motor vehicle designed, constructed or equipped as a temporary dwelling place or living abode, and includes a trailer so designed for the same purpose.

Prohibited Parking

22.j No person shall park any oversize commercial or recreation vehicle on said streets and laneways for the period October 22nd through March 31st.

2) That Section 22.k is added to the Prohibited Parking Section, under Part Five of the amended bylaw.

22.k No person shall park any recreational vehicle that exceeds 2.6 meters in width on any street, laneway or land owned by the Town of Pincher Creek, unless designated for such use or at the discretion of the CAO.

3) That this Bylaw shall come into force and take effect upon the date of third reading and signing in accordance with Section 213 of the Municipal Government Act, R.S.A. 2000 C.M-26, and amendments thereto.

READ a first time this 24 day of May 2011

READ a second time this 13 day of JUNE 2011

READ a third time and finally passed this 13 day of JUNE 2011.



Mayor



Chief Administrative Officer



Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
May 11, 2020

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	April 20, 2020	Charleen Davidson, Community Foundation	Letter and <i>Giving Together</i> publication
2.	April 24, 2020	Alberta Seniors & Housing	Newsletter - Alberta Seniors and Housing
3.	April 27, 2020	Community Foundation of Lethbridge and Southwestern Alberta	Personnel Updates
4.	April 28, 2020	Carolyn Schinkel, Chinook Arch Regional Library System	Board Report - April 2020
5.	April 29, 2020	Economic Developers Alberta (EDA)	Message to EDA Members - Next Week is Economic Development Week - Let's Celebrate
6.	May 1, 2020	Marie Everts, Town of Pincher Creek	Grant Specialist Report for March
7.	May 1, 2020	Seniors and Housing Information	Special Minister's Statement on COVID-19 - May 1, 2020
8.	May 4, 2020	Economic Developers Alberta (EDA)	Message to EDA Members - EDA Launches Mentorship Program
9.	May 6, 2020	CMHC – Affordable Housing Centre	CMHC COVID-19 update and resources
10.	May 6, 2020	Barry Morishita, AUMA	Alberta Police Advisory Board Appointments
11.	May 7, 2020	Marie Everts, Town of Pincher Creek	Optimizing Alberta Parks

Pincher Creek Business Recovery Support Program

The Town of Pincher Creek and the Pincher Creek & District Chamber of Commerce are partnering to launch a Business Recovery Support Program (BRSP). Business and community leaders recognize that small business is the backbone of our economy and these businesses need assistance now.

What is the problem?

Due to COVID-19 businesses are not able to operate, or are operating at partial capacity due to the economic downturn. They are experiencing key challenges in the very basic tenets of economics-supply and demand.

The loss of market access and the loss of distribution means that they are experiencing key challenges in the very basic tenets of economics-supply and demand.

On the Supply side there has been:

- Loss of services and/or products to offer to potential buyers as some suppliers close their operations;
- Loss of supply or interruptions in supply;
- Disruption in access to labour; and
- Physical distribution challenges.

On the demand side there has been:

- Loss of revenue from fewer contacts with buyers;
- Increasing need for new business models and new technologies to adapt to changes in consumer behaviour (how they buy, what they buy, where they buy, etc.) which can in turn increase overall operating costs; and
- Extremely negative financial consequences of having a limited ability to pay suppliers and meet fixed cost obligations given the loss of revenue.

What is the partnership's solution?

The goal of the **Pincher Creek Business Recovery Support Program** is to keep as many local businesses in operation and provide a **unified approach** to **support** local businesses in business recovery over the next one to two years.

What will the BRSP partnership do?

The partnership will provide businesses with support and resources through cost-effective and useful programs to manage and recover from the COVID-19 crisis.

Short-term Projects: 2020 - 2021

- 1) Provide a **Business Needs Voucher Program** - to get help into the right hands quickly.
- 2) Launch a **#LoveLocalPC Campaign** - to connect buyers and suppliers in the region.
- 3) **Ask an Expert – Business Advisory Support Voucher Program** - to help the businesses work effectively and efficiently in new and perhaps unfamiliar ways.

The short-term projects will be part of a long-term process to help the local economy thrive and grow. The process will be active from 2020-22.

Long-term Process: 2020 - 2022

- 4) **Bridging to a Resilient Ecosystem – a Community Investment Marketplace** for local investors to support businesses and organizations launch and grow.

Proposed Partners:

- 1) Town of Pincher Creek
- 2) The Pincher Creek and District Chamber of Commerce

Support organizations (TBC)

- 3) The MD of Pincher Creek
- 4) Community Futures
- 5) AlbertaSW

Timelines:

This will be a three-phase process. The first phase of the BRSP began mid-April and the next two will extend over the following 24-months. Pending financial resources, phase three could extend into a longer period of time.

Phase 1: Business Needs and Voucher Support Program

- 1) **Business Inquiry Hotline.** Set up a business response hotline for businesses to call with questions about government programs, support resources, etc.;
- 2) **Business referral to resources.**
 - a. Business 'needs assessment'. Businesses complete a form to apply for the voucher on what their immediate and anticipated needs are;
 - b. Interim match making, referrals move the business to appropriate support for follow-up;
 - c. Business Reopening Decision Tree, review and development of a plan.
- 3) **Weekly webinars** – topics range from Assessing Government Support Programs to Online Marketing to Maneuvering the Tax Labyrinth during COVID, etc.;

- 4) **Online resources page.** COVID-19 Resources updated via the Chamber of Commerce website; and
- 5) **#LoveLocalPC** – social media program to promote local businesses and increase regional businesses access to supplier and market opportunities.

Business Needs and Voucher Support Program Details

Businesses would complete a Business Needs and Support Voucher application form to identify their current and anticipated business needs. Doing so will ensure the business is matched to the right resources.

Program Services:

- 1) **Business Needs and Voucher Support (Phase One) Program** services would provide:
 - Support in filling out the Business Needs and Support Voucher form;
 - Ensuring the business is registered for all existing support programs from the provincial and federal government;
 - Expert advisors and/or one-on-one guidance on business challenges;
 - Expert advisors to support the businesses in reviewing and planning for re-opening if relevant. If re-opening, developing a **Business Re-opening** plan and the preliminary draft of a **Business Continuity** plan. Up to a maximum of 10 hours and/or up to a \$500 value;
 - Referring the business to a resource. E.g., matchmaking of provincial and federal funding, financial, legal or insurance advisors that appear to best fit the business's current needs;
 - Up to two sessions with a mental health professional is available; and
 - Services to be completed within two weeks of notification of approval for the voucher. Approvals to be done quickly, confidentially and respectfully.
- 2) **#LoveLocalPC - Think & Shop Local program.**
 - Development of a Think Local – Social Media Campaign
 - Purchase local focus– hashtag #LoveLocalPC
 - Win up to \$200 per week by supporting local businesses. Names are entered into a one-time grand prize draw of \$1,000 in October. May to Oct. 25, 2020.
 - Patrons make a public post (Facebook, Twitter, Instagram) on how they supported a local business. Tag the business, share, refer, etc. Write a review, post a purchase photo, patronize a business using a delivery service.
 - All rewards will be in the form of a Chamber Cheques (redeemable at any member(s) business.) Check out a list of our members here, you have over 168 businesses to choose from <https://www.pincherchamber.ca/directory>
 - Connect businesses in the region with other businesses with whom they can market jointly or share services.

Businesses Eligibility for the Business Needs & Voucher Support Program

Business must:

- Be located within the Town of Pincher Creek or MD of Pincher Creek, or within the towns and villages within the MD's borders;
- Have a valid business license or Pincher Creek & District Chamber of Commerce membership (note the Chamber will cover the cost of all memberships in 2020 and 2021);
- Have been in operation for a minimum of six months; and
- Be a full-time business (self-employed), registered business and/or if a home-based business or owner operator must have operated the business full-time as a primary source of income.

Funding vouchers are up to \$500 in value based on an hourly or daily rate and are paid directly to the advisor or allocated to a volunteer pool.

Eligibility for contestants - #LoveLocalPC Program

- To enter the contest, participants must make a purchase (of any amount);
- Tag the business, post on social media, add a photo, write a business or product review, make recommendations, like the business FB page and hashtag them, or on social media refer them to a friend, etc.;
- Provide a screen shot of the post and submit it to the Chamber of Commerce;
- Those who enter can 'win' up to \$200 per week using Chamber of Commerce cheques for local goods and/or services; and
- All entries are entered into the grand prize draw for \$1,000 of Chamber of Commerce cheques on Oct. 23, 2020 during small business week.

Phase 2: 'Ask an Expert' – Business Advice Support Voucher Program

This phase provides guidance and coaching to businesses that require major changes to remain viable; are shifting their business delivery model; or require other significant changes or interventions to remain open during the pandemic.

Ask an Expert – Business Advisory Services Program Details

- 1) **'Ask an Expert'** business advisors services. E.g., one-on-one coaching, guidance, business services;
- 2) **Training to pivot in the shifting economy.** Referral to online webinars, training and learning systems to support operating a business in a 'new normal'; and
- 3) Refining the draft **Business Continuity Program** developed in Phase 1. Develop a scenario 1 and 2 for expanding the customer base of the business, develop new market access and/or more local supply chain and distribution options.

Some of these services may be offered by advisors on a voluntary basis and some will need to be paid for in order to get the best help for the business.

'Ask an Expert' Services:

1) Business Needs and Voucher Support

- Matchmaking with a business coach and/or expert advisor to help the business;
- One-on-one coaching from one or more business advisors based on emerging need;
- Resourcing and registering for online training programs;
- If applicable, development of an employee retention and expansion plan;
- Finalization of a Business Continuity Plan or Strategy with focus on resiliency in the new economy; and
- Services to be completed within three months of Phase One.

Business Coaches and/or Experts Preliminary Details:

'Experts' Eligibility

- Professional and industry experts can sign up as volunteer or paid service providers from the region via the Business Advisor Registration Portal.
- Preference is given to local experts unless said services are not available.
- Professionals must:
 - Be a member in good standing within their said profession or show relevant experience;
 - Must carry the certifications, licensing and insurance appropriate to their field of expertise; and
 - Must be able to research, resource or refer businesses to sources that can support resiliency in a new economy.

Funding vouchers are up to \$1,000 in professional coaching, or expert advisors fee for service which are paid directly to the advisor.

Eligibility – Ask an Expert Voucher Program = Value up to \$1,000

Businesses must:

- Have completed Phase One;
- Be located within be located within the Town of Pincher Creek or MD of Pincher Creek, or within the towns and villages within the MD's borders;
- Have a valid business license or Pincher Creek & District Chamber of Commerce membership (note the Chamber will cover the cost of all memberships in 2020 and 2021);
- Have been in operation for a minimum of six months;
- Be a full-time business (self-employed), registered business and/or if a home-based business or owner operator must have operated business full-time as a primary source of income; and
- Demonstrate efforts to evolve business within the context of COVID-19.

Phase 3: Bridging to a Resilient Ecosystem – Made in Pincher Creek (2020 - 2021)

Community leaders and stakeholders often speak of diversification of an economy, of building a more resilient, self-reliant community that could withstand economic shocks. This phase is a long-term vision to invest more in local business and local organizations to achieve these goals.

Potential of 50 businesses @ \$1,000 micro-business grants and loans. Potential investment pool with additional, interest earning reinvestment options.

Bridging to a Resilient Ecosystem Program Overview

- 1) **Pincher Creek Investment Market Place.** Local investors can invest or donate funds to local businesses, organizations, charities and entrepreneurs through pooled capital;
- 2) **Market access and supply-chain** development. Develop opportunities for businesses to access more and/or new markets at a domestic, regional and national level with the aim of attracting more businesses to the region;
- 3) **Leadership capacity building;** and
- 4) **Develop an entrepreneurial ecosystem.** Create and implement strategic programs to build capacity amongst community and business leaders.

Bridging to a Resilient Ecosystem Programs

- 1) **Pincher Creek Investment Market Place.** Research options for creating an investment hub for funding new business and community development projects to build a more resilient community;
- 2) **Market access and supply-chain** development. An expansion of matchmaking services, opportunities and events pulled from identified needs in Phase 1 and 2. Develop opportunities for business to access more and/or new markets at a domestic, regional and national level;
- 3) **Leadership capacity building.** Build a more resilient and self-reliant community through strategic project partnerships through training, academic connections, customized workforce development programs; and
- 4) **Develop an entrepreneurial ecosystem.** Grow more 'entrepreneurs', starting with school age kids right up to those looking for new business ventures. Create and implement strategic programs to build capacity amongst community and business leaders.

A funding 'pool' is to be set up which can collect donations; act as a launch grant, or as a foundation model to support local projects and business starts through to development. A formal structure of this phase will be discussed and agreed upon through a community planning session open to the public.

Business Recovery and Support Program -Management and Reporting

Managed by the Chamber of Commerce – with a designated Project Manager position and Chamber of Commerce administration support.

All applications will be reviewed on a first-come, first-served basis, by Thursday, 5pm of each week.

- a. All applications will be reviewed by a volunteer panel of Business Recovery Ambassadors (Ambassadors), appointed for a term of one-year, they can have no affiliation to the business applying, and will keep all applications in confidence.
- b. All businesses in the program will be followed up with each week by the BRSP administration to ensure support services are in place and the activities are being undertaken as planned to ensure businesses are receiving the support required in a timely manner. This will also ensure that funding that is not being utilized can be reallocated for others.
- c. Businesses that complete Phase One and do not move to Phase Two will be considered complete and will be scheduled for a follow up with the BRSP within one month and for as long as six months.

NOTE: This program is about creating resiliency in the existing businesses of the region. It is an attempt to avoid a prolonged recovery period and position businesses to survive the COVID-19 Pandemic so people can get back to work as quickly as possible once the pandemic is over. The 'Ask an Expert' and 'Business Voucher Program' is intended to provide access to critical advisors and business service professionals to provide businesses with advice and clear information on programs and services to help them remain resilient through this pandemic.

THIS PROGRAM IS NOT INTENDED TO BE A FINANCIAL BAILOUT OF BUSINESSES.

Proposed Budget

To accomplish	To support	Estimated Budget
Creation of the Business Recovery Centre	Town and CofC partnership	Donated space
Business Recovery Hotline – local	Referral to resource: Lethbridge, Business Link, CFIB, etc.	Phone lines donated by Chamber
Designated Business Recovery Project Manager & Admin. Oversees and implements the entire project	CARES, CofC membership and Admin. person. Assist : 200 to 300 businesses	\$100,000 for two staff for each of two years
Phase 1: Business Needs Assessment Voucher	Assume 30% of Town and MD businesses need help = 150 businesses x \$500 per business	\$75,000 to fund the services and locate the expert help and coordinate volunteers
Phase 1: #LoveLocalPC media campaign	Prizes - \$200 x 23 weeks = 4,400 + \$1,000 grand prize. CofC business 'cheques'. May to Oct. 2020	\$ 5,600
Phase 2: Business 'Ask an Expert' Training & Recovery Voucher Program	50% of Phase 1 businesses = 75 businesses x \$1,000 per business (pb.)	\$75,000 but where services are volunteered the funds can be added to pooled capital for phase 3
Phase 3: Bridging to a Resilient Ecosystem	Help 50 businesses with \$1,000 micro loans. Potential investment pool.	\$50,000 capital investment in the pool which will turn over as the fund is repaid by the entrepreneurs it aids
		~\$305,00 to \$310,000

Funding Options

Existing Funding

- 1) CARES via the Town of Pincher Creek @ \$37,500 cost share of 50/50
- 2) SASCI @ \$25,000

Potential

- 3) MD of Pincher Creek
- 4) Community Futures
- 5) AlbertaSW
- 6) Rural Opportunity Fund
- 7) Shell Legacy Fund

Funding Options	Partners (Pending)	Funding Potential - (TBC)
Designated Business Recovery Project Manager	SASCI - Voucher fund money \$25,000. <i>Approved</i>	Shell Legacy Fund
WD/CARES: Pro-approved/ \$75,000 (CARES 50-50)	Town = \$37,500 CARES/Town. <i>Approved</i>	Rural Opportunity Fund
	MD = \$30,000 TBC	Other regional businesses
	CofC = \$30,000. <i>Approved</i>	SASCI additional funds

All program delivery is subject to funding.